



॥ सा विद्या या विमुक्तये ॥

भारतीय प्रौद्योगिकी संस्थान धारवाड
भारतीय प्रौद्योगिकी संस्थान धारवाड
Indian Institute of Technology Dharwad

Near High Court, PB Road, Dharwad-580011 TEL NO: +91 836 2212 827

TENDER FOR PROVIDING CANTEEN SERVICES AT IIT DHARWAD

Tender No.: IITDH/CS/2023-24/CANTEEN/02

Notice Inviting Tender (NIT)

(E-PROCUREMENT MODE ONLY)

Indian Institute of Technology Dharwad (IIT Dharwad) invites online bids (e-tender) in two bid system from reputed, experienced, and financially sound parties.

1	Date of Tender Publishing on website	18.09.2023
2	Pre-bid meeting and site visit at IIT Dharwad (<u>Attending pre-bid meeting & site visit is a mandatory condition for participating in this tender</u>)	25.09.2023 at 11:00 AM
3	Bid submission Start date and time	28.09.2023 at 9:00 AM
4	Last Date and Time for Submission of Bids/Tender	12.10.2023 upto 11:00 AM
5	Opening of Technical Bid	13.10.2023 at 11:30 AM
6	EMD	Bid securing declaration is to be submitted as per Annexure "H" attached.
7	Schedule of Opening Commercial Bids	Schedule for opening of Commercial Bid will be notified on CPPP.

The Tender Document can be downloaded from **Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app>** and bid is to be submitted online only through the same portal up to the last date and time of submission of tender.

The right to suspend the tender process or part of the process, to accept or reject any or all the tenders at any stage of the process and/or to modify the process or any part thereof at any time without assigning any reason thereto vests with IIT Dharwad without any obligation or liability whatsoever.

1. GENERAL INSTRUCTIONS TO TENDERERS/BIDDERS

The tender document can be downloaded from <http://eprocure.gov.in/eprocure/app> and should be submitted ONLY through the same website. The bid will remain valid for 180 days from the date of opening of the financial bid as prescribed by IIT Dharwad. A bid valid for a shorter period shall be rejected, being non-responsive.

1.1 INSTRUCTION TO THE BIDDERS

- i. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online Bidder Enrolment" on the CPP Portal. The registration is completely free of charge.
- ii. Possession of a valid Class II/III DSC in the form of smart card / e-token is a prerequisite for registration and participating in the bid submission activities. DSCs can be obtained from the authorised certifying agencies recognised by CCA India (e.g. Sify/TCS/nCode/eMudhra, etc.).
- iii. Bidders are required to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible for ensuring that they do not lend their DSCs to others which may lead to misuse.
- v. The Bidders are required to login to the site through the secured login portal by entering their respective user ID/password and the password of the DSC.
- vi. The CPP portal also has user manuals with detailed guidelines on enrolment and participation in the online bidding process. The user manuals can be downloaded for reference.
- vii. Any queries related to the process of online bid submission or queries related to CPP Portal, in general, may be directed to the 24x7 CPP Portal Helpdesk.

1.2 ONLINE BID SUBMISSION PROCEDURE

SET-1: This set of documents should comprise the following files that are necessary for the technical evaluation of the bidding Agency:

- i. **FILE-1:** Scanned copy of Annexure-A (Statutory Documents) along with all the supporting documents and declaration as a single PDF file (name this file as **Annexure-1.pdf**).
- ii. **FILE-2:** Scanned copy of Annexure-B along with supporting documents(if any) as a single PDF file (name this file as **Annexure-2.pdf**).
- iii. **FILE-3:** Scanned copy of Annexure-C as a single PDF file (name this file as **Annexure-3.pdf**).
- iv. **FILE-5:** Scanned copy of any other relevant documents as a single PDF file (name this file as **Annexure-4.pdf**).

SET-2: This set should comprise the following files that are necessary for the financial evaluation of the bidding Agency:

1. **FILE-6:** Scanned copy of the Financial Bid as per **Annexure-D** filled with all relevant information as a single PDF file (name this file as **Annexure-5.pdf**).

1.3 BID OPENING

- i. Technical Bids will be opened on the said date and time.
- ii. Financial Bids of the eligible bidders will be opened on a later date. The date and time for the opening of Financial Bids will be announced later through CPP.
- iii. Bids will be summarily rejected if the tenders are submitted other than through online mode within the stipulated date/time.

2. SCOPE OF WORK

Detail of Providing institute canteen facility at IIT Dharwad WALMI Campus and Permanent Campus is as mentioned below: -

2.1 General Overview of the service: -

IIT DHARWAD currently operates from WALMI (Water and Land Management Institute) Campus and Permanent Campus with various facilities spread across a large area. This tender document provides for requirement of **institute canteen for both campuses at IIT Dharwad** to the entire satisfaction of the user and Institute authorities which shall include the following: -

- (a) **Running an efficient Canteen** at IIT Dharwad campus during designated time slots for the inmates as per a pre-decided list of items and fixed/approved rates by the IIT Dharwad authorities. Also, only approved items at designated rates are required to be sold by the canteen. The **timings of the canteen** are to be followed strictly. It may be noted that the timings may change as per the Institute routine. Tentative timings are as given below: -

Timings
1200 hrs to 0300 hrs

- (b) The **approximate strength** of inhabitants of the IIT Campus during regular semester (January to April and mid-July to November) is approximately 600 to 700. The numbers during summer and winter vacations (i.e. during June, July and December each year) is around 150 - 200. This may vary based on the number of summer/winter courses offered.
- (c) **Engagement of required staff** shall be done by the Contractor in consultation with the Institute authorities for the suitability. It is essential for the staff to be of legal age, suitably trained, and experienced to be deployed.

Details are as follows: -

Staff Category	Number Of Staff To Be Employed
Manager	1
Cooks	03
Cash Counter	01
Helpers	03
Cleaner/Washer	01
Safaiwala	01
Serving staff	01

- (d) The Contractor will have to make all necessary arrangements for a **neat, clean and organizational outlook** of all his workers befitting stature of IIT Dharwad in consultation with Institute authorities. The workers will always maintain a clean appearance including **wearing uniform**, use of clean hand gloves, headgear and necessary accessories while working. The Contractor should make all necessary arrangements to ensure this effect.
- (e) The Contractor shall ensure **separate preparation** and serving of vegetarian items including Jain meals and non-vegetarian meals.
- (f) There shall be a provision of a **monthly meeting** between the Contractor (or a representative authorized to take policy & financial decisions on behalf of the Contractor) and Institute authorities as a mandatory term.
- (g) The Contractor shall carry out **regular medical check-up** (as directed by the institute authorities) for all manpower deployed at Institute at own cost, so as to ensure medical fitness of all such manpower while at Canteen operations.
- (h) The Contractor will make all necessary arrangements for **accommodating and transporting all manpower** deployed by him so as to ensure timely operation of the Canteen. The Institute will have no obligation in this regard whatsoever.
- (i) The Contractor will ensure the **upkeep of infrastructure** (as the case may be) provided to him by the Institute. All such maintenance of Institute property/equipment will be carried out by the Contractor at his own cost.
- (j) The Contractor will ensure absolute **hygiene and cleanliness** including periodic pest control and debugging of the canteen compound and surroundings with proper waste disposal in harmony with institute systems. Any issue attributable to the Contractor in the said areas will be sorted by the Contractor or will be handled by the Institute out of his cost.
- (k) The Contractor will be solely responsible for the general **discipline and conduct of his staff** at the Institute at all the time. It may be noted that only verified individuals through mandatory Police verification on submission of such document will be allowed to enter the Institute and will be deemed deployment worthy. In case of a violation financial penalty will be levied on the Contractor as deemed fit by the Institute.
- (l) The contractor will have to **pay Rs. 24,000/- (Rupees Twenty-four Thousand only)**.

towards water and electricity charges in advance for 12 months. Wastage of water and electricity must be avoided.

- (m) **The contractors will have to bid for license fee for the Canteen premises for the first year. For the next and subsequent year, the fee will be increased @ 5% each year. The “Highest bidder” will be given the offer to start the canteen.**
- (m) The Contractor will be required to provide a refundable interest free Bank Guarantee (BG) of **Rs. 1,00,000.00 (Rupees One Lakh only)** at the time of award of contract. This Bank Guarantee should be from a scheduled/ nationalized bank, and will be held against in default in performance and violations of stipulated terms and conditions.
- (n) The contract will have an option to extend **with the same terms & conditions of the present contract** for a period of one year on acceptance of the Contractor. This will be applicable within the currency and six months after the expiry of the contract. It will be entirely the discretion of the Buyer/Institute to exercise this option or not.

2.2 Infrastructural and equipment related terms: -

- (a) Major civil and electrical works at the canteen site will be attended by IIT Dharwad. Maintenance jobs such as repair and running expenses are the responsibility of the Contractor.
- (b) The Contractor has to make all the necessary arrangements to run the canteen successfully at the campus. The serving facility will be vetted by the IIT Dharwad authorities for their quality and fitness before use. Upkeep of all items provided by IIT Dharwad will be the sole responsibility of the Contractor.
- (c) Security of licensed premises, equipment, fittings and fixtures, furniture etc. is the responsibility of the Contractor. Any damage to the Institute Infrastructure by the Contractor’s team or caused due to their negligence will be repaired or replaced at Contractor’s cost and shall attract penalty as per tender document.

2.3 Terms related to Cleanliness and Hygiene: -

- (a) Cleaning of canteen and its surroundings will be the sole responsibility of the Contractor. The highest possible standards of hygiene are expected. Violations attract financial penalty as laid out in this document.
- (b) IIT Dharwad is a total tobacco-free campus, therefore none of the staff deployed at the campus should be possessing or consuming tobacco products such as bidi,

cigarettes, chewing tobacco in any form, gutkha, masala, pan etc. Violation will attract penalties.

2.4 Daily functioning of the Canteen: -

- (a) The list of food items along with fixed rates is placed at **Annexure 'E'**. The rates have been fixed by IIT Dharwad and will be supported by the Contractor for the entire duration of the contract.
- (b) The Contractor will ensure functional canteen on all days. In this process, it is expected that the Contractor will ensure highest standards of taste, health, service, aesthetics, layout, professionalism, hygiene and cleanliness to the utmost satisfaction of the Institute authorities.

3. Minimum eligibility Criteria

IIT Dharwad has set up minimum eligibility criteria for the bidding purposes. All bidding parties must meet following criteria before they apply for the bid. The bidding parties meeting the criteria must enclose their supporting documents along with the technical bid.

Sl. No.	Criterion	Documents to be provided
1.	The bidder shall be a firm/ company/ partnership/ proprietorship firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932 and who have their registered offices in India.	Copy of Certificate of incorporation and Partnership Deed (as the case may be)
2.	The bidder should be in canteen / catering business for not less than three years before 30.08.2023. Bids of firms which are not in existence / canteen / catering business for 3 years as mentioned above shall not be considered.	Work order with satisfactory and completion certificate issued by the competent authority. Work order with satisfactory and completion certificate issued by the competent authority.
3.	The bidder is required to submit license of his firm for running canteen/mess obtained under FSSAI act 2006 along with his technical bid.	License for running Canteen (as per FSSAI act 2006)
4.	Bidder should be registered with Income Tax and Goods & Service Tax departments	(a) Attested copy of PAN/GIR Card (b) Attested copy of Goods & Service Tax registration certificate
5.	The bidder or any of its partners/directors etc. should not have been black listed/debarred by any of the government agencies or department or should not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labour laws etc. by any court or any authority appointed to enforce any labour laws or regulations.	Self-Declaration in the format as per Annexure-'C'

6.	The average annual financial turnover on a similar service of the agency should not be less than 50.00 lakh (Rupees fifty lakh only) during last three financial years. (i.e. during 2020-21, 2021-22, & 2022-23).	To be certified & validated by Chartered Accountant (CA) of the bidder's organization with name of CA, registration number, signature and stamp
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Note: - Any firm/bidder not fulfilling any of the above mentioned criteria duly supported by the indicated documents shall be out-rightly rejected and the bid shall not be considered for further evaluation.

3.1 Evaluation Criteria: -

- (a) Technical bids will be opened first and evaluated based on the documentary and evaluation criteria including minimum eligibility criteria stipulated in the tender document. Commercial bids of only technically suitable/ qualified bidders will be opened. Unopened commercial bids along with EMD of technically unsuitable bidders will be given back to the bidders. Bidders will have to collect the same along with a requisition.
- (b) As per the price bid format, **bidders will bid for the License fee and the H-1 bidder (highest price offering bidder) will be awarded the contract for running the canteen.**
- (c) The rate is to be quoted after considering Minimum Wages for Zone 'B', as prescribed by the Central Ministry of Labour & Employment, Govt. of India, as applicable on the date of issue of this Tender. ESI, PF & other statutory requirements and other obligations of this tender document.
- (d) No ambiguity should be there in the quoted price and the rate must be as per the price bid format. Conditional offer or the proposal not furnished in the format attached at **Annexure 'D'** shall be considered non-responsive and is liable to be rejected.

4. GENERAL TERMS OF THE CONTRACT

- a. **Confidentiality.** The Contractor and their personnel shall not, either during the term or after expiration of this work order, disclose any proprietary or confidential information relating to the services, agreement or the Institutes business or operations without the prior written consent.
 - b. **Force Majeure.** During the pendency of the service agreement if the performance in total or part thereof by either party is prevented/ delayed by causes arising due to any war, hostilities, civil commotion, act of public enemy, sabotage, fire, floods, explosion, epidemics, non- availability of raw material, and other consumables, or any other causes including breakdown of equipment beyond their reasonable control neither of the two parties shall be made liable for loss or damage due to delay or failure to perform the contract during the pendency of forced conditions provided that the happenings are notified in writing within 7 days from the date of occurrence. The work shall be resumed under the contract as soon as possible after the restoration of normalcy.
 - c. **Termination for Default:** - The Institute may, without prejudice to any other remedy for breach of agreement, may terminate the work order in whole or in part, by written notice of default sent to the Contractor and the performance bank guarantee (PBG) shall stand forfeited if: -
 - d. The Contractor fails to deliver any or all of the obligations within the time period(s) specified in the work order / Agreement, or any extension thereof granted by the Institute.
 - e. The Contractor fails to perform any other obligation(s) under the work order/ agreement and fails to rectify it within the notice period for the rectification of the same.
5. **Termination for Insolvency.** The Institute may at any time terminate the work order by giving written notice to the Contractor without compensation, if the Contractor becomes bankrupt/ insolvent, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued thereafter to the Institute.
 6. **Suspension.** The Institute may suspend payment of bills under the work order, if the contractor fails to perform any of their obligations under the work order/ agreement.
 7. **Arbitration.** All disputes, differences, claims and demands arising under or pursuant to or touching the agreement shall be referred to the sole arbitrator to be appointed by the Institute. The award of the sole arbitrator shall be final and binding on both the parties under the provisions of the Arbitration and Conciliation Act, 1996 or by statutory modification/ re-enactment thereof for the time being in force. Such arbitration shall be held at Dharwad, Karnataka. It is clarified that Civil court shall have no jurisdiction to entertain any such disputes.
 8. **Jurisdiction of Courts.** In all matters and disputes arising hereunder, the appropriate Courts at Dharwad Karnataka only shall have jurisdiction to entertain and try them.

9. SPECIAL TERMS AND CONDITIONS

9.1 The bidders are advised to study the various clauses contained in the Special Terms and Conditions carefully before submitting their bids. Bidders willing to participate in the tender may also visit IIT Dharwad and acquaint themselves with the nature and quantum of work involved before submitting the bids.

9.2 TDS @ 1% or 2% (as the case may be) shall be deducted from the amount payable to the service Provider. The TDS certificate will be issued by IIT Dharwad. Payment of income tax on profits of the bidder is the sole responsibility of the Service Provider.

9.3 Contract Implementation.

- i. Sub-contracting of the work will not be allowed otherwise penalty will be imposed.
- ii. Persons below the age of 18 years shall not be engaged for the work. The Contractor will submit medical certificate/any other certificate as age proof of the workmen deployed by him. The Contractor will also submit medical certificate to the effect that the workmen deployed by him are fit for work and are not suffering from any contagious disease.
- iii. Contractor will submit the police verification certificate of the all the staff to be deployed.
- iv. The Contractor will be accountable for any accident, injury and loss of life to the workers deployed by him and shall be responsible for payment of compensation as per law. If need arises, the institute will recover such amount from the Contractor to effect payment to the affected person(s).
- v. **Institute reserves the right to terminate the contract at any time without assigning any reason.** However, wherever feasible the institute may consider notification of the annulment in advance to the Service Provider.
- vi. The successful agency / Contractor / company will have to deposit a refundable interest free **security deposit** in the form of DD / Performance Bank Guarantee (PBG) of **Rs. 1,00,000.00** in favour of **Registrar, IIT Dharwad** at the time of award of work from a scheduled / nationalized bank payable at Hubli / Dharwad. This PBG shall cover entire period of contract and shall remain valid for a period of 60 days beyond the period of contract. Deductions shall also be made from Service Provider's PBG during implementation of the contract that may become due as **penalties for violation of rules, terms and conditions**, damages, liabilities or for other causes.

9.4 **Safety & Insurance.**

- i. The Bidder shall follow safety procedures in all respects.
- ii. The Bidder will adhere to safe working practices and will take all safety measures necessary for safety of his workmen. He will remain responsible for the safety of his engaged persons. The Bidder should provide all necessary safety instructions, personal protective safety equipment to the persons engaged by him as applicable and required.
- iii. The Bidder shall be liable to bear all expenses/damages/compensation in the event of any injury or loss of life of the personnel engaged by him while on duty.

9.5 **Security.**

- i. The Bidder shall be bound by all security procedures followed at IIT Dharwad and abide by security instructions for all purposes. Workmen engaged by him will be liable for check and search by the security on duty while mustering in and out and also at the other random places and timings. Any breach/violation of security regulations in the work premises by any of the bidder's employee shall be bidder's responsibility.
- ii. The Bidder will be responsible for good conduct of his workmen. If any workman is found indulging in undesirable activities, he will have to be withdrawn immediately as asked by the institute and replaced with an appropriate new person.
- iii. Institute reserves right to disallow any or all of the Service Provider's men from being deployed inside the institute campus without assigning any reason.
- iv. In the event of any damage to the property of the institute or life of its employees and/or their dependents the Bidder shall be liable for payment of compensation and/or prosecution in accordance with applicable law and provisions. Compensation for damage to the property of the institute will be as assessed by authorized representative(s) of the institute and shall be recoverable from the Bidder at market value.

9.6 **Statutory Obligations**

- a) The Bidder shall abide by and comply with the provisions of all the Acts, Rules and notifications issued by Central / State Govt. as applicable from time to time in respect of the contracted work and all staff employed by him at his own cost and risk, including the following:
 - i. Contract Labour (Regulation and Abolition) Act 1970
 - ii. Contract Labour (Regulation & Abolition) Central Rules 1971
 - iii. Payment of Wages Act 1936, Payment of Wages (Amendment) Act 2005
 - iv. Minimum Wages Act 1948

- v. Minimum Wages (Central) Rules 1950
 - vi. Employees' Compensation Act 1923
 - vii. The E.P.F. and Miscellaneous Provisions Act 1952
 - viii. Employees State Insurance Act 1948
 - ix. The Child Labour (Prohibition and Regulation) Act 1986
 - x. Any other labour law applicable or introduced during the contractual period.
- b)** Liability arising due to failure to adhere to statutory or other legal provisions attributable to the Bidder shall be borne by the Bidder himself.
- c)** The Bidder shall maintain up to date records required for compliance with the provisions of all the Acts and Rules made by Central/State Govt.as applicable from time to time in respect of the contracted work.
- d)** If a bidder is found violating any statutory provisions concerning labour laws or has given incorrect / false / misleading information, affidavit or documents at any stage of tender or contract, necessary action as per the tender document shall be initiated, that may include debarring / Blacklisting of the bidder.

9.7 **General**

- a. The staff employed by the bidder, will have no right whatsoever to claim permanent / temporary employment in this organization. There will be periodical as well as surprise checking of the services provided by the Bidder for the subject job by the representative of the institute. In case of default, the contract will be liable for short closure of supply order forfeiting the security deposit.
- b. If any employee of the Bidder is found to have committed misconduct or misbehavior, the institute at its sole discretion, may direct the Bidder to remove such employee and the Bidder shall remove such employee(s) without questioning the decision of the Institute.
- c. The personnel deployed by the Bidder will not become member of any trade union of the Institute. If the personnel employed by the Bidder indulge in union activities which affect the service obligation of the Bidder or safety and security of the Institute, the contract will be liable for termination. In the event of violation, they will be debarred from entering Institute premises and contract can also be considered for termination.
- d. Further, the personnel deployed by the Bidder shall not engage themselves in any undesirable activities within the institute premises. They shall not indulge in any business dealings with any agency directly or indirectly associated with Institute or in trade union activities. In the event of violation, they will be debarred from entering the

Institute and contract can also be considered for termination and forfeiture of the security deposit.

- e. The personnel deployed by the Bidder shall be available at the place of work defined for them. They must not visit undesignated places without valid authorization by Institute.
- f. No housing/accommodation will be provided by the institute to the personnel deployed by the Contractor unless otherwise specifically provided in the contract.

9.8 **Indemnity and agreement clause.** The successful bidder will be required to enter into an agreement with IIT Dharwad as per the prescribed format and execute a notarized indemnity bond on non-judicial stamp paper of appropriate value at his own cost to indemnify IIT Dharwad against possible or unforeseen eventualities arising out of or flowing from the contract awarded. Terms and conditions in this Tender Document will form the Contract agreement.

9.9 **Provision of periodic inspection.** This document makes provision for joint monitoring of contract deliverables wherein the bidder / a suitable representative (Authorized by the bidder with power of attorney) shall meet IIT Dharwad authorities on a monthly basis to manage the contract. Deviation from this will attract penalty.

9.10 **Extension Clause:**

The work order will be issued initially for a period of one year. The work order may be extended under the same rate, terms & conditions of the tender for further two years (year to year basis) subject to satisfactory services rendered by the service provider. Decision for extension shall be taken by the authority of the Institute only.

9.11 **The institute authority has all the rights to relax any terms and conditions of the bid document if required at any stage of the tendering process.**

Information to be submitted along with the bid is as follows: -

<u>Sl No</u>	<u>Criteria</u>	<u>Document produced</u>
1.	The bidder shall be a firm/ company/ partnership/ proprietorship firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932 and who have their registered offices in India.	
2.	The bidder should be in Canteen business for not less than two years before 30.06.2023.	
3.	The bidder is required to submit central/state license of his firm for running canteen/mess obtained under FSSAI act 2006 along with his technical bid.	
4.	Bidder should be registered with Income Tax and Goods and Service Tax departments.	
5.	The average annual financial turnover on a similar service of the agency should not be less than 50.00 lakh (Rupees Fifty lakh only) during last three financial years. (i.e. during 2020-21, 2021-22, & 2022-23).	
6.	The bidder or any of its partners/directors etc. should not have been black listed/debarred by any of the government agencies or department or should not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labour laws etc. by any court or any authority appointed to enforce any labour laws or regulations.	

Declaration

I/We certify that all the particulars furnished above are true and correct and based on documentary evidence, and that I/we understand that if any of the above particulars is found to be false or misleading, our bid is liable to be summarily rejected at any stage and my/our company is liable to be blacklisted/debarred by IIT Dharwad for at least 02 years.

Date:

Signature with Seal of Authorized Signatory

Place:

DETAILS ABOUT THE BIDDER / COMPANY

1.	Name and address of applicant *	
2.	Telephone No./Fax No./email address	
3.	Legal status (Attach copies of original document defining the legal status). a) One Person Company b) A proprietary Firm c) A Firm in partnership d) A limited company or corporation.	
4.	Particulars of registration with registrar of companies, Goods & Service Tax etc. (Attach attested photocopies) a) Registration Number b) Place of Registration	
5.	Name and title of Directors and officers with designation who will be directly concerned with this work.	
6.	Have you or your constituent partner(s) been debarred / black listed from tendering in any organization at any time? If so, give details.	
7.	Any other information considered necessary but not included above.	

*** Complete details of clients of the tenderers must be enclosed with the Technical bid. Clients' addresses, name(s) of contact person(s) with phone numbers must be listed in the enclosure. The Tender Committee may carry out surprise visits to establishments/facilities serviced currently by the tenderers for verification.**

SELF-DECLARATION - NO BLACKLISTING

(Date)

The AR (C&S)

IIT Dharwad

Dear Sir,

Ref: Tender for providing canteen facility at IIT Dharwad

In response to the Tender Document for providing canteen services at IIT Dharwad, I/We hereby declare that presently our Company/ firm _____ is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/ Autonomous Body.

We further declare that presently our Company/ firm _____ is not blacklisted or debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission including violation of relevant labour laws.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our security deposit may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be debarred from bidding in future against any other tender.

Yours faithfully,

Place:

Date:

Signatures _____

Name

Seal of the Organization

PRICE BID

Sl. No.	Description	Rate offered in Rs. per Month
(A)	Monthly License Fee for running canteen facility at IIT Dharwad	

Note: - The bidder is to acquaint himself with the scope of work, all terms and conditions and penalty details etc. of the tender document before quoting the rates. The highest bidder will be given the contract to run the canteen.

Signature of the Contractor with seal

Item Description	Rate in Rupees
<u>BEVERAGES</u>	
Tea(100ml with sugar/sugarless)	10
Masala, Ginger Tea (100 ml) (Not readymade tea)	12
Lemon Tea/Green Tea(100ml)	15
Coffee (100 ML) (Filter Or Instant Coffee)	10
Milk (200 ML)	15
Bournvita/ Hot Chocolate Milk/ Hot Boost Milk/ Hot Horlicks Milk (200 ml / 100ml)	20/10
Badam Milk (100 ml)	12
Cold Badam Milk (200ml)	20
Ice-Creams & Cold Drinks	MRP
Chips, Biscuit & Chocolates	MRP
Cold Coffee (300 ml)	35
Neembu Paani / Soda (200 ml) (Note: Using of artificial additives is strictly prohibited)	10 / 15
Juice (300 ml) (Only fresh fruits Juices are allowed not the syrup nor packaged ones)	30
MILKSHAKES (Seasonal and made with real fruit pulp) ROSE/CHOCOLATE/BOURNVITA/BANANA/M ANGO /STRAWBERRY /BUTTERSCOTCH MILKSHAKE (200/ 300 ml)	30 / 40
Butter Milk	10
Lassi	15

<u>SANDWICH *(1 Total slice of cheese to be used in the cheese items)</u>	
VEG SANDWICH/ALOO SANDWICH (slices of stuffing along-with cucumber, tomatoes, onion slices sandwiched between two buttered bread slices) without grill	25
Veg / Alu Grilled Sandwich	30
*Veg Cheese Sandwich	40
*Veg Cheese Grilled Sandwich	45
Chicken Sandwich	50
Chicken Cheese Sandwich	60

Bread Butter (2 Breads)	10
French Toast	25

<u>ROLLS</u>	
Egg Roll	40
Veg Roll	30
Chicken Roll	50
Paneer Roll	45
Mix Roll	50

<u>MAGGI (The quantity to be fit completely in a 250 ml Bowl)</u>	
Plain Maggi	20
Veg Maggi	25
Egg Maggi (1 Egg)	25
Cheese Maggi	30
Fried Maggi	25

<u>Snacks</u>	
Chicken Kebab	60
Chicken 65	60
Chicken Lolipop	60
Omlet	15
Double Omlet	25
Boiled Egg	10
Cheese Omlet	30
Bread Omlet	30
Egg Half Fry	12
Egg Full Fry	20
Veg Fingers	50
Chicken Fingers	60
Egg Burji (Single/Double)	15/25
Paneer Burji	40
Potato Wedges	60
Chilly Potato	50
Aloo Jeera	40
Samosa	10
Kachori	15
Pani Puri	30 (8 Pieces)
Masala Puri	30 (8 Pieces)
Dhai Puri	40 (8 Pieces)
Veg Puff	15

Egg Puff	20
Chicken Puff	30
Paneer Puff	25
Sweet Corn	20
Vada Pav	15
Aloo vada	10
Kanada Bajji	20
Girimit	20
Mirchi (Single)	7
Mirchi (Plate)	20
Cutlet	10
Pakoda (Plate)	20
Momos(6 Piece)	30
Veg Burger	50
Chicken Burger	60
French Fries	50

<u>Cakes and Pastries</u>	
Cake (different flavors) 0.5 kg/ 1.0 kg	130/250
Pastries 0.5 kg (different flavors)	300-350
Pastries 1.0 kg (different flavors)	600-650
Cake Single piece	15
Pastry Single Piece	40
Cup Cake	10
Fruit Cake (100gm)	30
Honey cake	15
Plain cake	10

<u>Sweets/Desserts</u>	
Gulab Jamun (Per Piece)	10
Rasagulla (Per Piece)	15
Rasmalai (Per Piece)	25
Different Pedas	MRP
Jelabi (100gm)	20

<u>Roti & Parathas (Diameter should be 10-12 cm with considerable amount of stuffing)</u>	
Plain Paratha	10
Roti (2)	15
Gobi Paratha	20
Mix Veg	20
Onion	20
Paneer	25
Paneer Cheese	30

Chapati(2) & Bhaji	30
Kerala Paratha (1), Gravy	30

<u>Chinese (Should fill completely in 350ml bowl)</u>	
Veg. Fried Rice	40
Veg. Noodles	40
Schezwan Fried Rice	40
Schezwan Noodles	40
Paneer Fried Rice	50
Egg Fried Rice	45
Chicken Fried Rice	60
Gobi Manchurian	40
Gobi Chilly	45
Veg. Manchurian	40
Gobi 65	45
Mushroom Chilly	60
Paneer Manchurian	60
Mushroom Pepper Dry	60
Veg Triple Rice	50
Veg Manchurian Rice	60
Corn Fried Rice	50
Paneer Frankey	30
Chicken Frankey	50

<u>Soups</u>	
Sweet Corn Soup	30
Vegetable Soup	30
Veg Manchow Soup	30
Tomato Soup	30

Chicken Soup	40
Lentil Soup	30

<u>Rice Items</u>	
Veg Biryani	50
Chicken Biryani	80
Egg Biryani	60
Paneer Biryani	70
Mushroom Biryani	70
Curd Rice	30
Lemon Rice	30
Rajma Chawal	60
Chole Chawal	60

Penalties / Fine

Violation	Penalty per complaint
Violation of any other tender term not mentioned below	Rs.5,000/-
Cockroaches, flies, insect etc., in food items	Rs.5,000/-
Deliberate usage of spoiled/stale food ingredients ex: Leftover food, rotten Vegetables, infected grains, and items with an expiry date.	Rs.10,000/-
Poor maintenance/tampering with institute property	Rs.5,000/-
Presence of annoying items in the food: - Harmful items like blade, glass, metal wires, nails, pieces of plastics etc.	Rs.5,000/-
Three or more complaints related to cleanliness in a day/week	Rs.5,000/-
Certain food item if not cooked properly/overcooked/extra spicy / extra oily	Rs.5,000/-
Food poisoning incidents	Forfeiture of PBG and cancellation of contract
Non adherence to the timings mentioned in the tender	Rs.5,000/-
Changes in the listed items without permission of IIT Dharwad	Rs.5,000/-
If the quality of items is not found to be appropriate, or if it is diluted.	Rs.5,000/-
Inappropriate personal hygiene of workers	Rs.5,000/-
Failure to maintain a proper health checkup of the workers	Rs.5,000/-
Using / storing brands not mentioned in the contract without prior permission	Rs.5,000/-
Noncompliance with workers dress Code / Uniform	Rs.5,000/-
Use of spurious brands, goods or accessories in preparation of food/ presentation	Rs.5,000/-
Damage to Institute infrastructure	Rs.5,000/-
Poor maintenance/tampering of the drainage System	Rs.5000/-
Possession or consumption of Tobacco items as mentioned in RFP	Rs.5,000/-
Delay in serving food & Shortage of food	Rs.5,000/-
Reuse of heated oil	Rs2000/-
Violations regarding waste disposal, e.g., littering, non-segregation of waste, etc	Rs.5,000/-

List of Permissible brands

Item	PREFERRED Brand (Brands equivalent / better than the indicated brands are preferred)
Salt	Tata, Annapurna, Nature fresh, Ashirvaad, Saffola, Captain cook, Patanjali
Spices	M.D.H. Masala, Knorr, Catch, Everest, Mothers, Nilons, MTR, Priya, Patanjali,
Chicken	Venky's Chicken, Godrej Real good, Zorabian, Suguna, Al Kabeer
Ketchup	Maggi, Kissan, Heinz, Del Monte, Surabhi, Sam's, Ching, Patanjali
Oil (Sunflower)- Refined	Sundrop, Godrej, Saffola, Fortune, Nature Fresh, Dhara, Patanjali <u>Use of Hydrogenated (Vanaspati) oil / RG is strictly prohibited</u>
Pickle	Mother's, Priya, Tops, Nilon's, MTR, Bedekar
Atta/ Maida	Ashirvaad, Pillsbury, Annapurna, Samrat, Nature fresh, Patanjali, Shakti, Bhog
Instant Noodles	Maggi, Top Ramen, Yippee, Ching's secret, Patanjali
Flavoured drinks	Rasna, Roohafza, Mapro, Patanjali
Papad	Lijjat, Ganesh, Shreeji, Ramdev, Mothers
Butter	Amul, Mother dairy, Govardhan, Britannia, Kwality, Warana , Nandini, Krishna (use of margarine or any other butter substitutes are prohibited)
Bread	Modern, Kwality, Wibs, Britannia, Bonn, Harvest Gold, Tru Mishra
Cornflakes	Kellogg's, Patanjali
Cornflakes flavoured	Kellogg's
Jam	Kissan, Tops, Cremica, Mapro, Druk, Maggi, Surabhi, Mother's
Ghee	Amul, Mother Dairy, Britannia, Gits, Nestle, Everyday, Dynamix, Vadilal, Warana, Nandini, Krishna
Shrikhand	Amul, Warana, Chitale, Nandini, Krishna

Frozen yogurt	Mother dairy, Nandini, Krishna
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Cow Milk (Half Cream/nontoned)	Amul, Mother Dairy, Govardhan, Warana, Kwality, Nandini, Krishna
Paneer	Amul, Mother Dairy, Warana, Gowardhan, Nandini, Krishna
Tea	Brooke bond, Lipton,Tata, Tetley, Godrej
Coffee	Nescafe, Bru, Tata, MR
Ice Cream	Amul, Mother Dairy, Kwality wall's, Natural's, Havmor, Vadilal, Patanjali. Dinshaw's, Cream bell, Arun
Soya	Nutrela
Frozen Peas	Safal (offseason), Al kabeer, Vadilal
Cheese	Amul, Mother Dairy, Britannia, Warna, Govardhan, Nandini, Krishna
Kolum Rice	Royal, Donur, Kohinoor, India gate
Basmati Rice for special rice	Every-day, Daawat
Custard Powder	Brown & Polson
Sauce (Chilli , Garlic , Soya, Manchurian, Tomato)	Chings, Heinz, Maggi, Kissan , Sam's, Cremica, Tops
Toor Dal / Masoor Dal / Urad Dal / Chana Dal	Tata, India gate, MTR Packed materials from Metro / D mart / Big Bazaar / Big basket
Sugar	Madhur, Mantra, Satyam, MTR Packed materials from Metro / D mart / Big Bazaar / Big basket
Corn flour / Rava	Satyam Packed materials from Metro / D mart / Big Bazaar / Big basket

BID SECURING DECLARATION

(as per Rule 170 (iii) of GFR 2017)

(To be typed on Firms letter head)

Tender/Bid No:

I/We hereby declare that if I/We withdraw or modify our Bids during the period of validity, or if we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, we will be suspended for the period of **two years** from being eligible to submit Bids for contracts with Indian Institute of Technology Dharwad.

Yours sincerely,

Date:

(Authorised signature & seal of the bidder)

Address:

FORMAT FOR PERFORMANCE GUARANTEE BOND

(To be typed on **Non-judicial stamp paper** of the value of Indian Rupees of One Hundred)

(TO BE ESTABLISHED THROUGH ANY OF THE NATIONAL BANKS (WHETHER SITUATED AT HUBLI / DHARWAD OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT HUBLI / DHARWAD OR ANY SCHEDULED BANK SITUATED AT HUBLI / DHARWAD. BONDS ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.

To,
The Registrar,
Indian Institute of Technology Dharwad, Karnataka-580011.

LETTER OF GUARANTEE

WHEREAS Indian Institute of Technology, Dharwad (Buyer) has invited Tenders vide Tender No.

Dt. _____ for

'Providing canteen services at IIT Dharwad' ANDWHEREAS the said tender document requires that any eligible successful Contractor (seller) wishing to supply the service in response thereto shall establish an irrevocable Performance Guarantee Bond in favour of **"Registrar, Indian Institute of Technology, Dharwad"** in the form of Bank Guarantee for Rs. 1,00,000.00 and valid till **one year or up to warranty period whichever is later** from the date of issue of Performance Guarantee Bond may be submitted within 15 (Fifteen) days from the date of Order Acknowledgment as a successful bidder.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said Contractor (seller) failing to abide by any of the conditions referred in tender document / purchase order / performance of the catering service this Bank shall pay to Indian Institute of Technology, Dharwad on demand and without protest or demur Rs.

_____ (Amount of
PBG)

This Bank further agrees that the decision of Indian Institute of Technology, Dharwad (Buyer) as to whether the said Contractor (Seller) has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding.

We,(name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the Contractor (Seller) and/ or Indian Institute of Technology, Dharwad (Buyer).

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed Rs.
2. This Bank Guarantee shall be valid up to (date) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if IIT Dharwad serves upon us a written claim or demand on or before (date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at situated at (Address of local branch).

Yours truly,

Signature and seal of the guarantor:

Name of Bank:

Address:

Date:

Date and place with seal

Name, signature of the authorised representative of the bidder