File No. IITDh/Academics/UG/2024-25/ 18th July 2024

OFFER LETTER

Dear Candidate,

Congratulations on qualifying in JEE [Advanced] 2024 and choosing IIT (Indian Institute of Technology) dhArwAD for your UG studies. I am glad to inform you that you have been **PROVISIONALLY** selected for admission at this Institute. On behalf of the Institute, I extend you a hearty welcome to our Institute.

You must report [in person] to the institute along with your original certificates for document verification, confirmation of admission and registration program at the Institute as per the schedule given below.

SCHEDULE OF ACTIVITIES AND USEFUL HINTS

Date and time for reporting, registration, and verification of documents	**30th July [Tuesday]** to **31st July 2024 [Wednesday]** [from 10:00 AM to 05:00 PM]
Venue	**Central Learning Theatre (CLT) ,Permanent Campus, IIT dhArwAD.**
If you do NOT come for admission & registration to the campus	It will be presumed that you are NOT interested in taking admission at IIT dhArwAD. The deadline to report to the **IIT dhArwAD, Permanent Campus is 31st July 2024 [Wednesday] [till 05:00 PM, Indian State Time (IST)]**
Interactive Session for the parents	31st July 2024[Wednesday], 03:00 PM to 05:00 PM
Registration material and other information about the program is part of this document and additional information [if any] will be provided on the day of registration	
Orientation Program for students [Compulsory in-person attendance for students]. **The orientation program is for students only**	From **1st August 2024[Thursday] to 4th August 2024 [Sunday].**
Instructions [i.e., classes] begin from	5th August 2024 [Monday] [Timetable will be uploaded on the website at least 3 days prior to the commencement of classes]
Mode of Instruction	The instructions will run in the conventional way [i.e. Physical/offline mode]
Savings bank account opening, Local SIM card, Hostel allotment, etc.	To be facilitated at the time of registration in the campus [30th July to 31st July 2024]

Fees to be paid by Indian Nationals			Fees to be paid by Foreign Nationals
Category	**GEN,OBC-NCL/EWS / OCI card holders**	**SC, ST&PWD**	
Total fee for Autumn Semester 2024-25	₹ 1,58,500/-	₹ 58,500/-	₹ 3,58,500/-
[Less] Fee paid at the time of seat acceptance to JoSAA (Joint Seat Allocation Authority) 2024	₹ 30,000/-*	₹ 12,500/-*	₹ 30,000/-*
Fee due to be paid [Now]	₹ 1,28,500/-	₹ 46,000/-	₹ 3,28,500/-
* ₹ 5,000.00 is deducted towards the processing fee for document verification during JoSAA 2024 counseling.			

DECLARATION FORMS REQUIRED DURING YOUR REGISTRATION [AFTER DOCUMENT VERIFICATION] [These declaration forms are to be submitted along with other documents listed on the last page (i.e. page # 25) of this document]		
Sl. No.	**Name of the document**	**Remarks**
a	Declaration Form - 1	To be filled & signed by the Student
b	Declaration Form - 2	To be filled & signed by the Parent/Guardian
c	Declaration Form - 3	For Medical Insurance
d	Declaration Form - 4	Declaration on Academic Honesty
e	Declaration Form - 5	Template for vaccination certificate
f	Declaration Form - 6	Course Registration Form
g	Declaration Form - 7	Student's Personal Details
h	Hostel Application Form	To be signed by the student & parent

Note: Please fill out all the forms and bring them while reporting to the campus. All the declaration forms are to be produced at the time of document verification.

ADDITIONAL INFORMATION FOR STUDENTS/PARENTS		
i	Information on Student Mentorship Program (SMP), Faculty Advisors & Information about Hostels	Available on page 13
j	Fee Circular & related details	Available on pages 14-17
k	General Information regarding Scholarships	Available on pages 18-20
l	Letter to parents from the team of Student Mentorship Program (SMP)	Available on pages 21-23
m	Regarding Educational Loan Facility	Available on page 24
n	Check List of Documents	Available on page 25

Sd/-

Assistant Registrar [Academic Program]

DECLARATION FORM - 1 [BY THE STUDENT]
[To be submitted at the time of document verification]

Date: _____

I, ...Son/Daughter of Sri/Smt ....
JEE [Advanced] 2024, Registration No. ...., AIR.................................. do hereby solemnly affirm that:

1. I will abide by the rules and regulations of the Institute. I will also abide by modifications made in the rules and regulations from time to time by the Institute.
2. I will not join any coercive agitation for the purpose of forcing the hands of the authority to solve any problem.
3. I will not participate in any activity which has a tendency to disturb the peace and the orderly life of the Campus.
4. I will cooperate with the Institute authorities in maintaining discipline, academic standards, and good order on Campus.
5. I am fully aware that, to possess and drive any motorized vehicle on the Campus is strictly prohibited.
6. I am fully aware that the campus accommodation [in hostels or elsewhere on campus] will be provided to me strictly for the duration of my academic program only.
7. I agree to subscribe to any student insurance scheme in force in the Institute from time to time.
8. I will participate in outdoor sports, only in the designated playgrounds.

Full Name and Permanent Address	Address for correspondence
	[To be provided if different from permanent address]

Signature of the Student ....

Program ....

Name in Hindi...
Name in English [in CAPITAL Letters] ....…
[As mentioned in Qualifying Certificate]

DECLARATION FORM - 2 [BY THE PARENT/GUARDIAN]
[To be submitted at the time of document verification]

I ....do hereby endorse the undertaking given by my son/daughter/ward and I will endeavor to use my good offices with my son/daughter/ward to encourage and advise him/her to observe the undertaking given in Declaration Form-1 as above. I also certify that the contact phone numbers and email IDs provided below are currently working and will remain functional throughout my ward's stay at IIT dhArwAD.

Sl. No.	Particulars	To be filled by the Parent/Guardian
a	Full Name of the Student	
b	Mother's Full Name [including maiden name]	
c	Mobile / Contact Phone Number	
d	Mother's Email - [if available]	
e	Father's Name	
f	Mobile / Contact Phone Number	
g	Father's Email ID	
h	Postal Address [Along with 2 letter state abbreviation and PIN Code]	
i	Details of Local Guardian [If available] [Name, Address & Contact details to be mentioned]	

Place: IIT dhArwAD

Date:

……………………..   .……………………….

[Signature of the Mother]   [Signature of Father/Guardian]

……………………..   .……………………….

Name [in CAPITAL Letters along with the Maiden Name]   Name [in CAPITAL Letters]

DECLARATION FORM - 3 [FOR STUDENT MEDICAL INSURANCE]
[To be submitted at the time of document verification]

Sl. No.	Particulars	To be filled by the Student/Parent/Guardian
1	Full Name of the Student	
2	UG Branch Allocated	
3	a. Father's Full Official Name b. Father's main email ID	
4	a. Mother's Full Official Name [along with maiden name] b. Mother's main email ID [if any]	
5	Student's Emergency Contact Number	
6	Student's Blood Group	
7	Postal Address	
8	Email ID	
9	Adverse Medical History Details [if any]	

[Signature of the Student]   [Signature of any one of the Parents/Guardian]

………………………..   ..…………………………

Student's Name [in CAPITAL Letters]   Name [in CAPITAL Letters]

IIT DHARWAD

DECLARATION FORM - 4 [ACADEMIC HONESTY]
[To be submitted at the time of document verification]

DECLARATION OF ACADEMIC HONESTY

I declare that I will adhere to all Principles of academic honesty and integrity throughout my stay in the Institute, I will not seek or give unauthorized assistance in tests, quiz[zes], examination[s], project[s] or assignment[s]. I will not misrepresent, fabricate or falsify any idea/data/facts/source in my project submission[s]. I understand that any violation of the above may be a cause for disciplinary action against me as per the rules and regulations of the institute.

Full Name of the Student	
JEE Mains Registration No. JEE Advanced Registration No.	
UG (Under Graduate) Branch Allocated	
Student's Signature	
Date	

DECLARATION FORM - 5
[TEMPLATE FOR VACCINATION CERTIFICATE]
[To be submitted at the time of document verification]

When you come to IIT dhArwAD, you will be staying in a hostel in close proximity to many other students. Such an environment poses a risk of the spread of various infectious diseases like mumps, measles, chicken pox, COVID-19, etc. Therefore, it is compulsory that all students be vaccinated against the following:

A. Vaccination Certificate

Name of Vaccine	Date of Vaccination [dd mm yyyy]	Doctor's Signature & Registration No	Self-Declaration & signature by student and parent in such cases where vaccination is taken and details are not available
Measles, Mumps, Rubella [MMR] [2nd dose after 15 years of age or 2 doses before 15 yrs.]			
Chickenpox [If there is no history of chickenpox in the past]			
Typhoid [one dose]			
Hepatitis A & B			

B. Vaccination Exemption Certificate:

Mr./Ms._____is suffering from _____

_____and is on _____

_____treatment. Hence, vaccination is exempted for him/her.

[Dated Signature of Physician with Seal]
Note:
1. All vaccinations are mandatory. **Those students who are medically exempted from vaccination need to produce a medical certificate issued by a registered medical practitioner [Section B above].**
2. If you have taken the above-mentioned vaccines in the past and the details are not available, the student and parent[s] can give a self-declaration to that effect.

DECLARATION FORM - 6(a)

[COURSE REGISTRATION FORM FOR THE ACADEMIC YEAR 2024-25]
[To be filled and submitted on the day of document verification]

Full Name of the Student	
JEE Advanced Registration Number	
Branch Allocated	

List of Courses for Semester –1 of B.Tech. program **Except ECE and EEE**

Sl. No.	Course Name	L	T	P	Credits
1	Calculus	3	1	0	8
2	Quantum Physics and Applications	2	1	0	6
3	Concepts and Applications of Chemistry	3	0	0	6
4	Introduction to Modern Biology	3	0	0	6
5	Hands-on Science Laboratory - I	0	0	3	3
6	Computer Programming	3	0	2	8
7	*NSO/NSS/NCC/NCA	0	0	2	2
8	Design Thinking and Creativity				P/NP
Total credits					**39**

* NSO : National Sports Organization ; NSS : National Service Scheme
NCC : National Cadet Corps ; NCA : National Cultural Appreciation

[L - Lecture Classes, T - Tutorial Classes, P - Practical Classes]

I want to register for all the courses of 1st semester curriculum mentioned in the table above.

…………………………………..
[Signature of the Student and Date]

………………………………………
[Signature of the Faculty Advisor and Date]

Note: The signature of the Faculty Advisor will be obtained by the Academic office later.

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DECLARATION FORM - 6(b)

[COURSE REGISTRATION FORM FOR THE ACADEMIC YEAR 2024-25]
[To be filled and submitted on the day of document verification]

Full Name of the Student	
JEE Advanced Registration Number	
Branch Allocated	

List of Courses for Semester –1 of B.Tech. program **for ECE and EEE**

S.No	Course	L	T	P	C
1	Calculus	3	1	0	8
2	Quantum Physics and Applications	2	1	0	6
3	Introduction to Electrical Systems and Electronics	3	0	0	6
4	Computer Programming	3	0	2	8
5	Design Thinking and Creativity	1	0	0	PP/NP
6	NSO/NSS/NCC/NCA	0	0	2	2
7	Formal Communications				3
	First Semester Total Credits				**33**

[L -   Lecture Classes, T - Tutorial Classes, P - Practical Classes]

I want to register for all the courses of 1st semester curriculum mentioned in the table above.

....
[Signature of the Student and Date]

....
[Signature of the Faculty Advisor and Date]

Note: The signature of the Faculty Advisor will be obtained by the Academic office later.

DECLARATION FORM - 7

[Student's Personal Bank Details]

Full Name of the Bank	
Account Number	
IFSC	
Student's personal mobile number	
Account Holder's Name as per bank passbook	

(Please attach a copy of the front page of your bank passbook.)

Note:

1. **All the scholarships and financial assistance provided by the Institute will be credited to the student's personal bank account only.**
2. **If a student does not have any personal bank account, the Institute will provide banking facilities during registration day. Student is required to open a personal bank account.**

Signature of the Student ....

Full Name in English [in CAPITAL Letters] ....…

HOSTEL APPLICATION FORM FOR ADMISSION

Student's new passport size photograph

Program Name _____ Branch: _____ Roll No: _____

ACADEMIC YEAR: 2024-25

JEE (Advanced) Registration Number ._____

Full Name of the Candidate: _____

Date of Birth: DD_____ MM _____ YYYY _____

Age: _____   Male/ Female/Others   Single/ Married

Course: _____

Date of Admission: _____

Name of the Parent/ Guardian: _____

Address: _____

Mobile No.: _____

Mail ID: _____

Name of The Local Guardian (If any): _____

Address: _____

Mobile No.: _____

Mail ID: _____

Hostel Name: _____ Room No: _____ [This can be filled up on your arrival to the campus]

Room handed over with the following Furniture

One Study Table : ☐
One Study Chair: ☐
One Almirah   : ☐
One Cot   : ☐

Signature of the Student

DECLARATION BY THE STUDENT

1) I, _____ have read the rules and regulations for my admission into the accommodation facilities of IIT dhArwAD.

2) I agree not to cook, not to use electric and electronic gadgets that are not allowed, and not to press clothes in the hostel rooms.

3) I understand that smoking and consumption of alcohol and other objectionable material in the hostels is strictly prohibited and I will abstain from such acts. In case I am found to be violating this, I understand that I may be suitably punished.

4) I declare that indulgence in any anti-instructional or anti-social activity in the hostel is highly punishable and I will be liable for severe penalties and punishments for indulging in such acts.

5) I declare that I am physically and medically fit to live in the hostel. I also declare that every piece of information about my being medically / psychologically fit in any degree or manner has been brought to the information of the institute authorities at the time of applying for hostel accommodation. I will not hold the management, institute authorities, or hostel authorities responsible for any consequence which will be a result of my non-disclosure.

6) I undertake to conduct myself as a diligent student within the hostel and in the vicinity and I will not misbehave in any manner including using inappropriate language, physical tiffs, and getting with the other inmates/employees/ and others in the hostel's neighborhood.

7) I will not cause any damage whatsoever, including defacing the property of the hostels, and understand that I will be liable for penalties and punishments for doing so.

8) I accept to stay within the hostel, premises by the stipulated time and will not stay out without proper prior permission from concerned authorities.

9) Finally, I agree to abide by all the rules and regulations of the institution with regard to hostel stay, which may be framed from time to time, and accept the decision of management, in all respects, as final and binding on me for compliance.

Place: IIT dhArwAD

Date: _____   *Signature of Student*

DECLARATION BY THE PARENT/ GUARDIAN

I assure you that my son/daughter will abide by the rules and regulations of the Hostel. I have no objection if any action is taken against him/her, as per the Institute/Hostel rules.

Place: IIT dhArwAD

Date: _____   *Signature of the parent/ Guardian*

FOR OFFICE USE ONLY

Name of the Program_____ Hostel name/ number _____ Room No: _____

Date of Hostel allocation: _____

Amount Paid: _____ Receipt No: _____

Date: _____-

Signature of Student Welfare Office   *Signature of the Hostel Warden*

STUDENT MENTOR PROGRAM

All students admitted through the JEE [Advanced] are assigned an Institute Student Mentor. The Institute Student Mentor is a senior Undergraduate student, carefully selected by the Institute for his /her accomplishments and personal qualities. Students would also be having a Faculty Advisor who would advise the student about academic matters such as course registration, internships etc.

Interaction between new entrants and senior students will also be organized at a later stage by the Student Mentor Program Coordinators.

DETAILS OF FACULTY ADVISORS [DEPT.] FOR B.TECH./ BS-MS BATCH of 2024-25	
Chemical and Biochemical Engineering	Prof. Sontti Somasekhara Goud [CL]
Civil and Infrastructure Engineering	Prof. Ramesh Nayaka [CE]
Computer Science & Engineering (CSE)	Prof. Siba Narayan Swain [CSE]
Electronics and Communications Engineering (ECE)	Prof. Saroj Mondal [EECE]
Electrical and Electronics Engineering (EEE)	Prof. Amarkumar Kushwaha [EECE]
Engineering Physics (EP)	Prof. Santosh Kumar [PH]
Mathematics and Computing	Prof. Tamal Das [CSE]
Mechanical Engineering (ME)	Prof. Sushanta Sethi [MMAE]
BS-MS in Interdisciplinary Sciences	Prof. R Prabhu [PH]

Legend for DEPT Codes:-
CL: Chemical Engg. ; CE : Civil and Infrastructure Engineering ; CSE : Computer Science & Engineering
EECE : Electrical, Electronics and Communications Engineering; PH: Physics
MMAE : Mechanical, Materials and Aerospace Engineering

INFORMATION PERTAINING TO HOSTELS

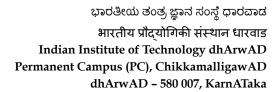|	
Hostel Room Allocation	You will be allotted a room in the hostel & the room key will be handed over on your arrival at the Institute. Each room will accommodate roughly three to four students [depending on the prevailing conditions].
Are hostel rooms furnished?	Each student will be provided a cot, chair & study table, and wardrobe. Students can purchase mattress/bedding, buckets, etc. locally. Arrangements will be made for on-campus shopping for these items during the reporting days.
Possession of motorized vehicle	NOT ALLOWED
Climatic conditions	The weather at dhArwAD is pleasant throughout the year. Generally, it will be raining in the months of June to September and the weather will be windy and cold during the months of October to January. It is suggested that you carry protective clothing accordingly.

CIRCULAR FOR PAYMENT OF FEE [FOR 2024 BATCH – NEW ENTRANTS]
B. TECH. [AUTUMN SEMESTER 2024-25]

All the B.Tech. batch students to be admitted during the year 2024 are required to follow the following schedule for payment of fees and registration for the upcoming Autumn Semester 2024-25:

S. No.	Particulars	Date
a	Payment of fees begins	19th July 2024 {Friday}
b	Payment of fees ends	30th July 2024 {Tuesday} [till 05:00 PM]
c	Reporting , Document Verification & Registration	30th July {Tuesday} to 31st July {Wednesday}2024 [till 05:00 PM]

Details for payment of fees are as below:

	Amount (in ₹)	For Indian Nationals (In ₹)		For Foreign Nationals(In ₹)
		Gen/EWS/OBC/ OCI card holders	SC/ST/Divyangjan	For All Categories
A	One Time Fees			
A1	Admission	300.00	300.00	300.00
A2	Academic Service Charges	1,200.00	1,200.00	1,200.00
A3	Convocation Fee	3,000.00	3,000.00	3,000.00
A4	Alumni Lifetime Membership	2,000.00	2,000.00	2,000.00
	Total (A1 to A4)	6,500.00	6,500.00	6,500.00
B	Each Semester Fees			
B1	Registration Fee	1,500.00	1,500.00	1,500.00
B2	Tuition Fee	1,00,000.00	Nil	3,00,000.00
B3	Examination Fee	2,000.00	2,000.00	2,000.00
B4	Library Fee	500.00	500.00	500.00
B5	Gymkhana Fee	3,000.00	3,000.00	3,000.00
B6	Hostel Room Rent	1,000.00	1,000.00	1,000.00

B7	Electricity & water charges	2,500.00	2,500.00	2,500.00
B8	Medical and Wellness fee	2,500.00	2,500.00	2,500.00
B9	Student Benevolent fund	1,000.00	1,000.00	1,000.00
B10	Hostel Establishment and Service Charges	2,500.00	2,500.00	2,500.00
B11	Mess Establishment and Service Charges	1,000.00	1,000.00	1,000.00
B12	Students Activity Establishment Charges	2,000.00	2,000.00	2,000.00
B13	Mess Advance	20,000.00	20,000.00	20,000.00
	Total(B1 to B13)	1,39,500.00	39,500.00	3,39,500.00
C	**Refundable Deposit**			
C1	Library Deposits	1,000.00	1,000.00	1,000.00
C2	Institute Deposit	5,000.00	5,000.00	5,000.00
C3	Hostel Deposit	5,000.00	5,000.00	5,000.00
	Total(C1 to C3)	11,000.00	11,000.00	11,000.00
D	**Medical Insurance Premium**	1,500.00	1,500.00	1,500.00
	TOTAL (A+B+C+D)	1,58,500.00	58,500.00	3,58,500.00
	[Less] Fee paid at the time of seat acceptance to JoSAA 2024	30,000/-*	12,500 /-*	₹ 30,000/-*
	Fee due to be paid [Now]	**1,28,500/-**	**46,000/-**	**3,28,500/-**

* ₹ 5,000.00 is deducted towards the processing fee for document verification during JoSAA 2024 counseling.

Note:

a. All the SC/ST/Divyangjan students are exempted from payment of Tuition fee.
b. IIT dhArwAD reserves the right to revise the Tuition Fee-Statutory Fee [in the future].

The following procedure may be adhered to for the payment of fee:

1. Click on the link https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=3407756
2. Please choose " B.Tech/BS-MS New Admission [2024]"
3. Fill out all particulars and pay the fees as per circular
4. Do the final submission and save a copy for your reference

Students paying fees through online fee payment must ensure that their transaction is completed in all respects.

In case of fees being paid through - [a] loan from a Bank, and [b] a sponsoring agency [private/government], the concerned student should request the bank / sponsoring agency to transfer the fees amount through our SBI collect OPG (Online Payment Gateway). In this way, fee receipts will be generated automatically, and delays will be avoided.

It may please be noted that if a student fails to pay the fee by the **deadline i.e., 30th July 2024, 05:00 PM, then his/her candidature is liable for cancellation. No further communication will be accepted from the candidate/parent/guardian in this regard.**

Note for the students who want to avail educational loan:

A few bank officials from 4-5 different banks will be present on the campus on both the 30th & 31st of July 2024. The students who want to avail educational loan facility may contact the bank officials directly upon their reporting. The details are available at the end of this document.

Sd/-

Assistant Registrar [Academics]
IIT dhArwAD

Fees Refund Rules
Applicable for cancellation/withdrawal from the program

Sl.No.	Scenario [For all programs]	Refundable Amount
1.	Intimation of withdrawal received **till 5:00 PM on 31st July 2024.**	100% of the amount paid to the institute with a deduction of processing fees of ₹ 5000/-
2.	Intimation of withdrawal received **After 5:00 PM on the 31st July 2024 till 5:00 PM on the 4th August 2024.**	Refundable Security Deposit as per the fee Circular Plus 50% of the remaining amount paid to the institute
3.	Intimation of withdrawal received **After 5:00 PM on 4th August 2024.**	Only Refundable Security Deposit as per the Fee Circular

Note:

● **The Seat Acceptance fees which is already paid to the JoSAA 2024 is <u>Non-Refundable</u>.**
○ Obtaining a No Dues Certificate is not applicable for withdrawal before reporting to the Institute.

GENERAL INFORMATION REGARDING SCHOLARSHIPS

In accordance with the Gazette of India Notification dated 31st July 2017 [First Statute of Indian Institute of Technology dhArwAD], section 25 of the notification empowers the Director [in consultation with Senate] to decide the eligibility & guidelines for administering the assistance to Meritorious students.

Applications will be invited for the following three scholarships during the academic year

Sl. No.	Name of Scholarship	Eligible categories	Benefits
1	Merit-cum-Means [MCM] to the eligible students.	Gen/ OBC-NCL/ EWS	Tuition Fees refund & allocation of ₹ 1,000/- per month for general expenses
2	Free Messing [for all eligible students]	SC/ST	Mess Advance waiver & pocket allowance of ₹ 250/- per month
3	Remission of Fees [for all eligible students]	Gen/ OBC-NCL/ EWS	Full or partial remission of Tuition Fee

Brief terms and conditions for availing scholarships mentioned above are provided here:

1. **Merit-cum-Means (MCM) Scholarship:** The MCM scholarship will be awarded to the eligible students in each year, wherein the tuition fee of ₹ 1.00 Lakh paid by these students shall be waived off and additionally a scholarship of ₹ 1,000/- for each month is also released upfront for each Semester [i.e. ₹ 4,000/- per semester to each eligible student]. The other eligibility conditions are:

   ● The MCM scholarship shall be available only to General, OBC-NCL, and EWS Category students.
   ● For the new admissions every year [Autumn Semester], the JEE [Advanced] rank of the student shall be considered for determining the merit and award of scholarship.
   ● For the existing students [Spring Semester & Autumn Semester – except new admission], the Cumulative Performance Index (CPI) shall be considered for determining the merit and award of scholarship. The students must have a minimum CPI of 6.0 to be considered for the MCM scholarship.
   ● The Gross Annual Income of parents/family for the previous financial year should not be more than ₹ 4.50 Lakhs.

   ● The student who avails this scholarship shall not be eligible for accepting or applying for any other scholarship from Govt., Semi-Govt., Institutional, Private, or any other sources.

2. **Free Messing:** All the SC and ST students are exempted from payment of tuition fees during each semester. The facility of free messing [only basic menu] and a pocket allowance of ₹ 250/- for each

month is also released upfront for Autumn Semester [i.e. ₹ 1,000/- per semester to each eligible student]. The other eligibility conditions are:

- The Free Messing scholarship shall only be available to SC and ST Category students.
- The Gross Annual Income of parents/family for the previous financial year should not be more than ₹. 4.50 Lakh.
- The student who avails this scholarship shall not be eligible for accepting or applying for any other scholarship from Govt., Semi-Govt., Institutional, Private, or any other sources.
- There shall not be any upper cap on the number of scholarships provided under Free Messing [i.e., all eligible students will be provided the assistance].

3. **Remission of Fees:** The economically weaker student (EWS) [who are not covered under any of the above or other scholarship schemes] shall be eligible for remission of tuition fee [as detailed below]. The quantum of remission & eligibility conditions shall be:

- The Remission of fee scholarship shall be available to General, OBC-NCL, and EWS Category Students only.
- Those students whose Gross Annual Income of parents/family for the previous financial year is less than ₹ 1.00 Lakh shall be eligible for full remission of tuition fees.
- Those students whose Gross Annual Income of parents/family for the previous financial year is between ₹ 1.00 Lakh to ₹.5.00 Lakh shall be eligible for $2/3^{rd}$ remission of tuition fees.
- The student who avails this scholarship shall not be eligible for accepting or applying for any other scholarship from Govt., Semi-Govt., Institutional, Private, or any other sources.
- There shall not be any upper cap on the number of scholarships provided under Remission of Fees [i.e. , all eligible students will be provided with this assistance].

4. **Other Scholarships/schemes:** In addition to the above-mentioned scholarship schemes of IIT dhArwAD, any student who has not been a beneficiary of any of the above, may avail of the scholarship scheme or assistance from any other source of his/her choice, depending on the benefit available. IIT dhArwAD shall process the application in such cases [on the request of the student] and shall provide necessary assistance in the form of online/offline approvals at portals or providing documents to outside agencies. **It is highly encouraged that the students apply for these scholarships and avail maximum benefits.** Some of the popular scholarship schemes/ assistance available are:

- Central Sector Scholarship Scheme of Top Class Education for SC Students
- Central Sector Scholarship Scheme of Top Class Education for ST Students
- National Scholarship for Higher Education for SC Students
- National Scholarship for Higher Education for SC Students
- Scholarship Schemes operated by State Governments/Public authorities
- Scholarship/Assistance provided by Educational/Private Institutes
- Scholarship/Assistance provided by the Employers of Parents

Students can apply for any one of the scholarships mentioned above by submitting the application form, which will be floated separately, [tentatively by the end of August 2024] along with the following documents:

1. Application form [which will be shared separately through Google Forms]
2. Bank details for providing the scholarship amount
3. Copies of the Aadhaar cards of the student and parents [both]
4. Income proof [for both parents] in the form of a certificate issued by a Revenue officer [not below the rank of Tehsildar]. **An income declaration/ affidavit shall not be considered a valid proof of income certificate.**
5. Copy of the Caste certificate [if applicable]
6. In case any one of the parents is not working, a notary affidavit in original needs to be produced on a non-judicial stamp paper of ₹ 100/-.

Note: All the students are required to pay the complete fees as per the circular on or before the deadline i.e., 30th July 2024, 05:00 PM. The students who are eligible for scholarships are requested to apply for the same, when applications are invited. They are requested to keep all the above-mentioned documents ready.

Letter to Parents from the Team of Student Mentorship Program

Dear Parent/Guardian,

It gives us immense pleasure to congratulate you and your son/daughter for your exemplary success. The Institute's Student Mentorship Program (SMP) would like to welcome you and your ward to one of the most prestigious institutes in our country, the Indian Institute of Technology dhArwAD [IITdh].

We believe that, as well-informed parents, you should be familiarized with both the academic and the extra-curricular activities of students at this institute and get an idea about the various opportunities that he/she will have, as well as the underlying responsibilities. The faculty at this institute strives hard to make sure that the academic needs of each of their students are taken care of and also to make his/her stay here comfortable and fruitful. However, there may be times when students require help, academic or otherwise, and we, at the SMP see to it that these requirements are met promptly and in the best way possible. We would like you to extend your assistance for the same by simply making sure that you know a few things about this institute, to get a general idea of how things function here. This letter is written with the purpose of helping you understand the same.

Institute's Student Mentorship Program (SMP)

At this Institute, we have respected and well-accomplished senior students mentoring all first-year students. These mentors together constitute the Institute's Student Mentorship Program, aimed at providing guidance and help to first-year undergraduate (UG) students. These mentors help the first-year students make a smooth transition from life at home to life at this institute and help in clearing the hurdles in their path.

Academic Structure

A typical academic year at IIT dhArwAD is divided into two semesters – Autumn Semester [July- November] and Spring Semester [January-April]. The curriculum at IIT dhArwAD is based on a credit system. Each course is allotted credits based on the number of lectures, tutorials, and lab hours per week.

There is continuous evaluation by means of quizzes, assignments, mid-semester, end-semester examinations, and lab work throughout the semester. At the end of each semester, the student gets an SPI (Semester Performance Index) which is an average of the grades in each of the courses he/she had registered for in that semester, weighted with the credits of those courses respectively. CPI (Cumulative Performance Index) is a weighted average of all the SPIs [till date] weighted on the number of total credits each semester.

The importance of maintaining steady and satisfactory attendance in classes here is well known. It is advised that students do not miss classes due to negligence, or trips home, or elsewhere. Also, it is absolutely compulsory for all students to attend classes during the first week of each semester, except for genuine medical reasons. When medical problems arise, the student is advised to inform the mentor, hostel manager, warden, faculty advisor, and the teachers concerned if he/she is missing classes. Professors might require medical certificates issued or authenticated by

the IITDh authorized Hospital/doctors or other supporting documents in such cases.

Students who enter this institute every year are some of the best brains in the country. Due to the competitive environment here, we have often experienced cases where students who have until now always topped their class, find it difficult to attain grades equal to their expectations. This has often led to one of two extremes: some students face excessive parental pressure, while others simply adopt an indifferent attitude which further reduces their academic performance. We hope that you would encourage your son/daughter to put in his/her best foot forward - treat the best effort from his/her side as the objective, rather than the results.

Hostel Life

At this institute, we believe in the overall development of our students. The general lifestyle of students includes a lot of extracurricular activities in fields of sports, cultural and technical activities, at intra- hostel, inter-hostel and inter-college events. The environment here is very conducive to growth and our institute has some of the best facilities across India. So, we encourage students to take up whatever interests them, and we request you to support them in their choices. There is enough time in a normal IIT student's day to fit in both academics and extracurricular activities without much stress. But, at the same time, it is advised that care must be taken to ensure proper time management such that academics are not neglected because of such activities.

Hostels form an integral part of every IIT student's life. The hostels are well-equipped with the necessary infrastructure and mess facilities. The transition of your ward, from your loving and caring hands to a completely new and competitive environment of IIT, could occasionally cause adjustment problems in the initial period of their stay. Many students find it difficult to get used to a roommate and hostel life for the first time. Sometimes, cultural, social, and language differences further delay the settling-in process. As mentors, we help the freshmen have a smooth transition so that this settling-in process is as short as possible and your wards feel comfortable in this new setting quickly.

Financial Help

In case you are worried about how expensive it is going to be to put your son/daughter through college, don't be. Help is always given at IITdh to those who need it, whether that be academic, financial, or any other kind. Scholarships in the form of Merit- cum- Means (MCM) and Free Messing are provided to eligible students that discount the tuition fees and the mess fees respectively. You can find more information about these under the section on scholarships.

Some important issues

Ragging in any form is strictly banned on campus. Any student facing ragging should report any such untoward incident to his/her mentor immediately. We assure you that it will be dealt with confidentiality and with the highest priority. We believe that you will be reassured by the steps that have been taken by the institute to prevent ragging. Interaction of the freshmen with seniors [other than the appointed mentors] is heavily curtailed during their first month, so they get time to adjust. Strict penalties are very much in place, and mentors are always available to resolve any situation promptly.

However, it is expected that all the newly joined UG students develop a healthy rapport with

seniors as they themselves are amongst the brightest in the country and excel at various activities. In fact, a healthy Senior Junior interaction is the hallmark of an IIT and we would like to maintain that. Our purpose in sharing the above-mentioned problems with you is to make you aware of them. As parents, you need not be alarmed, but mental preparation and precautionary measures would definitely help.

We hope that this information gives you a fair idea about the life of your ward over the next few years. This institute offers a wide range of opportunities for all who wish to learn in the various spheres of life and we hope that he/she has a productive and memorable time in the institute.

Best wishes,

Institute's Student Mentorship program, IIT dhArwAD

Educational Loan Facility

IIT dhArwAD facilitates various nationalized banks to offer educational loans to needy students at competitive interest rates. The students and parents who want to avail the educational loan facility can meet the bank officials on the day of reporting

General Features covered in educational loan:

- Fees payable to College/School/Hostel
- Examination/ Library/ Laboratory fees
- Purchase of Books/Equipment/Instruments
- Purchase of computer/laptop

Checklist of Documents to be submitted along-with duly filled Loan Application Form:

- Mark sheet of 10th, 12th, Graduation [if applicable], Entrance Exam Results
- Proof of admission to course [Offer Letter/ Admission Letter/ ID card if available]
- Gap certificate, for idle period, if applicable [self-declaration from student for gap in studies]
- Passport size photographs of Student / Parent / Co-borrower / Guarantor [copy each]
- Aadhar [mandatory, if eligible under various interest subsidy schemes of GoI (Govt. of India)]
- Submission of Proof of Address and proof of Identity
- Permanent Account Number (PAN) of Student / Parent / Co-borrower / Guarantor
- For Salaried Persons
    - A. Latest Salary Slip
    - B. Form 16 OR latest IT (Income Tax) Return [ITR V]
- For other than Salaried Persons:
    - A. Business address proof [if applicable]
    - B. Latest IT Returns [if applicable]
- Bank Account Statement for the last six months of Parent / Guardian/ Guarantor

Note: Representatives of certain banks will be present during the registration day for providing further details and guidance/discussion on education loan

Check List of Documents

A. List of documents required to be produced in hard copy form at the entrance gate on the day of reporting [Permanent Campus, IIT dhArwAD]:

1. Provisional Seat Allotment Letter from JoSAA 2024
2. Student's Identity Proof [preferably Aadhaar Card]
3. Receipt/Acknowledgement for Fee Payment

B. List of documents required for document verification at the time of reporting.

Note: All documents in original are required to be produced for verification. Please ensure that the documents are arranged in the same order as mentioned below.

1. Provisional Seat Allotment Letter from JoSAA 2024
2. JEE [Advanced] Admit Card
3. Receipt/Acknowledgement for Fee Payment made to IIT dhArwAD as per fee circular
4. Aadhaar card of the student
5. Passport size photographs [4 Nos.]
6. 10th class marks card
7. 12th class marks card
8. Medical certificate uploaded on JoSAA 2024 portal at the time of counselling.
9. Affidavit [if any] uploaded at the time of JoSAA 2024 counselling.
10. A valid caste certificate [if applicable and uploaded at the time of counselling, for students belonging to OBC-NCL, EWS, SC and ST categories]
11. PwD certificate [if applicable]
12. Declaration form 1 [part of offer letter]
13. Declaration form 2 [part of offer letter]
14. Declaration form 3 [part of offer letter]
15. Declaration form 4 [part of offer letter]
16. Declaration form 5 [part of offer letter]
17. Declaration form 6 [part of offer letter]
18. Declaration form 7 [part of offer letter]
19. Hostel Application Form.

Note: A set of self-attested photocopies for all the above documents is to be produced. Please ensure the documents are arranged in the same order as mentioned above.