

# INDIAN INSTITUTE OF TECHNOLOGY DHARWAD



॥ सा विद्या या विमुक्तये ॥

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**IIT DHARWAD**

Ref.No.IITDH/MMD/MTECH\_SP/2025-26/01 Date 24.02.2026

## **“E-Tender for Selection of a Service Provider for Executive MTech Programs in Areas such as Data Science &AI and Smart Vehicles at IIT Dharwad”**

ONLINE BIDS INVITED THROUGH: [www.eprocure.gov.in](http://www.eprocure.gov.in)  
TENDER ALSO AVAILABLE on: [www.iitdh.ac.in](http://www.iitdh.ac.in)

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Name of the work-"E-Tender for Selection of a Service Provider for Executive MTech Programs in Areas such as Data Science & AI and Smart Vehicles at IIT Dharwad"

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## SECTION 1 – INVITATION FOR BIDS

### **NOTICE INVITING E-TENDER**

Indian Institute of Technology Dharwad is a third-generation IIT established by the Ministry of Education, Government of India, in August 2016 under the mentorship of IIT Dharwad. The Institute began its academic activities in AY 2016–17 with B.Tech. programs and has since expanded to offer multiple undergraduate, postgraduate, and doctoral programs, including B.Tech., BS–MS, M.Sc., M.Tech., M.Tech. by Research, and Ph.D. programs across engineering, sciences, and humanities through its 10 academic departments as on 1st January 2026.

**Pre-bid meeting** with the prospective bidders will be held on the date mentioned on the critical date sheet to apprise the bidders about the expectations of the Institute and to familiarize them with the scope of work and obligations in the proposed contract

On behalf of the Director, IIT Dharwad invites online tender from reputed professional consultancy firms/service providers to provide intellectual and other services for its Executive M.Tech. Programs in areas such as Data Science & Artificial Intelligence and Smart Vehicles.

### **OBJECTIVE OF THE TENDER**

The objective of this online tender is to identify and shortlist a competent service provider capable of supporting IIT Dharwad in design, delivery, and management of Executive M.Tech. Programs in areas such as Data Science & Artificial Intelligence and Smart Vehicles through digital and live online modes.

Tender Documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app> or IIT Dharwad website <https://www.iitdh.ac.in/>

Bidders can access tender documents on the CPP Portal. They are required to select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <https://eprocure.gov.in/eprocure/app> as per the schedule given in this tender document. Aspiring Bidders who have not enrolled/registered in e-procurement should enroll/register before participating through the website <https://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost.

Bidders are advised to go through instructions provided at “Instructions for online Bid Submission”. Bidders are requested to follow the instructions carefully as per the tender document and the instructions given on the above-said website.

**No bid will be accepted manually.** All bids (both Technical and Financial) should be submitted on the E-procurement portal on <https://eprocure.gov.in/eprocure/app> or before the last date as specified in the critical date sheet. Further, all communications should be addressed to The Registrar, Indian Institute of Technology Dharwad, Chikkamalligawad, Dharwad –580011, Karnataka.

**No physical documents would be entertained.** Prospective bidders have to submit the digital copies of the sought documents through the CPP Portal only. In exceptional circumstances, IIT Dharwad may seek digital copies through authorized email, giving a stipulated time period.

The Institute shall not be responsible for any delay in submission of online Bids. The Institute reserves the right to accept or reject any bid, cancel the tender without assigning any reason thereof. The Institute's decision in this regard shall be treated as final. No correspondence in this regard will be entertained.

The interested bidder shall have to pay Bid Security (**Earnest money**) **3,00,000/- (Three Lakh** only) through DD/ FDR/ SB-Collect/ Insurance surety bond. The payment proof is required to be uploaded in appropriate packet in CPPP. Bid without Bid Security shall be summarily rejected. However, start-ups and Micro & Small Enterprises (MSE as on date of publishing tender) are exempted from paying EMD. Start-ups must be recognized as Startups by Department for Promotion of Industry and Internal Trade (DPIIT). **However, no exemption from the experience requirement shall be provided to Start-ups and MSEs.**

The Financial Bids of only those bidders who qualify in the technical bid shall be opened after evaluation by a Committee constituted for the purpose. No bidder will be allowed to withdraw its bids after the opening of technical bids. If any bidder intends to withdraw after the opening of technical bids, the bidder shall be debarred from participating in any tender of IIT Dharwad for 2 (two) years.

The Institute reserves the right to reject any or all the bids submitted by the bidders at any time or relax/withdraw/add any of the terms and conditions contained in the Tender Documents without assigning any reason thereof.

Any subsequent Updates, Addendums, Corrigendum etc., if any, will be published only on the website <https://eprocure.gov.in/eprocure/app> and [www.iitdh.ac.in](http://www.iitdh.ac.in). All bidders are required to regularly check the websites for any update(s).

## CRITICAL DATE SHEET

Tender No.	<b>IITDH/MMD/MTECH-SP/2025-26/01</b>
Tender Date	24.02.2026
Title of the Tender	"E-Tender for Selection of a Service Provider for Executive MTech Programs in Areas such as Data Science & AI and Smart Vehicles at IIT Dharwad"
Last date & Time of submission of Online Bid:	18.03.2026 (till 5.00 pm.)
EMD	3,00,000/-
Submission of Bids	<b>Two Bid System:</b> The final selection of the suitable service provider shall be done on QCBS (Quality and Cost Based Selection) method. Technical and Financial evaluation shall carry a weightage of 70% and 30% respectively.
Bid Document Download date	24.02.2026
Date and Time of Opening of Bids	20.03.2026 at 10.00 pm.
Pre-Bid meeting Date & Time	06.03.2026 at 11.00 am (Pre-bid meeting with the prospective bidders will be held on the date mentioned on the critical date sheet to apprise the bidders about the expectations of the Institute and to familiarize them with the scope of work and obligations in the proposed contract)
Pre-Bid meeting Place	Meeting Room, Materials Management Division, First Floor, Admin Building, IIT Dharwad, 580011 (Physical Mode/Online).
Presentation	Shortlisted eligible Service Provider shall be asked to make a 15-minute presentation to the committee of their proposed project plan. The dates of presentation will be informed through email to all the shortlisted Service Providers.
Any Technical Clarification	Name : Shri Inderpal Dept : Academics Office, Indian Institute of Technology Dharwad Email : <a href="mailto:aracademic@iitdh.ac.in">aracademic@iitdh.ac.in</a> Contact: 0836-2309753
Signing Authority	Assistant Registrar (MM)

## SECTION 2 – ELIGIBILITY CRITERIA & TECHNICAL BID

### Service Provider Eligibility Criteria:

The bidder should satisfy the following criteria and should invariably submit valid documentary evidence (through the e-procurement system) to support the eligibility claim:

#	<b>Criteria</b>	<b>Description</b>	<b>Documentary Evidence</b>
1	<b><u>Registration</u></b>	The BIDDER, as a single legal entity (Company), must be incorporated and registered in India under the Indian Companies Act 1956/2013 or a Limited Liability Partnership (LLP) registered under the LLP Act, 2008	<ul style="list-style-type: none"> <li>i. Copy of Certificate of Incorporation or Certified copy of Partnership Deed.</li> <li>ii. GST Registration Certification</li> </ul>
2	<b><u>Blacklisting</u></b>	The Service Provider should not have been debarred or blacklisted by any Central Government Ministry, Department, Attached Office, Subordinate office, Statutory Body, Regulatory Body, Central University, Autonomous Body, CPSEs or State Government Department, Attached Office, Subordinate office, Regulatory Body, State University, Autonomous Body, State PSEs.	The bidder shall provide a certificate ( <b>Annexure A</b> ) with the bid that the firm has not been debarred/ blacklisted for any reason for any period by any agency mentioned as above during last 5 years. If so, particulars of the same may be furnished. Concealment of facts shall not only lead to cancellation of the bid/order but may also warrant legal action. Bidder debarred/blacklisted by any Central Government Ministry, Department, Attached Office, Subordinate office, Statutory Body, Regulatory Body, Central University, Autonomous Body, CPSEs or State Government Department, Attached Office, Subordinate office, Regulatory Body, State University, Autonomous Body, State PSEs as on bid calling date for non- satisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
3	<b><u>Experience</u></b>	1. The Service Provider should have been	I. Purchase Orders /Work Orders / Contract Agreement

		<p>successfully providing similar services with at least two IITs / IIMs / IIITs/ NITs for at least 2 years</p> <p>2. The Service Provider should have provided services successfully for at least one live online program with a duration of at least 2 years and a minimum of 50 intakes.</p>	<p>indicating contract value, scope &amp; period.</p> <p>II. Successful service certificate from the Client(s).</p>
4	<b><u>Financial Competency/ Criteria</u></b>	The bidder should have a minimum turnover of ₹ 1.5 Cr annually for at least 3 years in the last 5 years. It should have had a positive Net worth, at the end of FY 24-25.	ITR, balance sheet audited by CA and/or CPA of previous three years; Audited Annual Sales Revenue will be considered for fiscal year 2022-25 only

## SECTION 3 – SCOPE OF WORK

### A. Scope of Work

The Service Providers should provide the following services:-

- a) The service provider will support IIT Dharwad in the end-to-end planning, launch, delivery, and management of the aforementioned programs in live (synchronous) online mode, as per the Institute's guidelines and brand standards.
- b) This includes assisting faculty in program conceptualization based on market demand.
- c) Supporting technical content creation (examples: graphics, block diagrams, animation, mathematical expressions/equations, etc.) and also assisting in digital learning material development.
- d) Providing program management systems and learning platforms, managing student enrolment, records and mentoring.
- e) The service provider will also assist program coordinators in determining program structure, duration, fees, target audience, enrolment projections, market and competitor analysis, marketing and promotion, website and collateral development, and facilitation of guest or industry lectures.
- f) In this live online program, IIT Dharwad faculty will deliver lectures through a robust, device-agnostic online platform provided and managed by the service provider.
- g) The provider will handle all technical and operational aspects, including live streaming setup, platform maintenance, faculty support, troubleshooting, recording and archiving of lectures, and secure content management.
- h) The platform will offer interactive features such as student listings, chat and doubt-clearing tools, muting controls, and real-time audio-visual interaction, ensuring an engaging and seamless learning experience for students regardless of location.
- i) **Facilities:** IIT Dharwad will provide faculty, basic infrastructure, academic and administrative support ensuring smooth conducting of these programs.

## SECTION 4 – EVALUATION OF BIDS

a) **Technical Bid:** The following should be uploaded in the technical bid:

- I. Business profile clearly indicating the name of the firm/company and Address, Its year of incorporation, contact persons with mobile numbers, Turnover of the last three years, Similar types of assignments handled in the last three years with value of assignments, Three years financial results (Profit& Loss Accounts and Balance Sheets) with Audit Reports, Number of assignments for Government Institutions for the last three years with volume.
- II. EMD of Rs. 3,00,000/-
- III. Each page Signed Tender document as acceptance of the terms and conditions.
- IV. All the documents in support to the eligibility criteria mentioned.
- V. References of organizations for whom the bidder has executed such projects and which have been quoted for its experience profile under eligibility conditions.
- VI. Name and address of the org, description of the system, cost, year of deploy, state/central govt/ private etc), if required, so that IIT Dharwad can contact them for verification.
- VII. Note explaining the scope of work as understood by the agency and which shall be executed by them. If the required documents as prescribed above are not submitted, then the offer will be summarily rejected. Based on the above evaluation, the financial bid of only those Bidders who qualify in the Technical bid will be opened. The valid technical bids will be scrutinized to shortlist eligible agencies.

b) **Presentation:** Shortlisted eligible agencies shall be asked to make a 15-minute presentation to the committee of their proposed project plan. The presentation will be followed by a 10-15 minute discussion.

c) **Financial Bid:**

- i. The bidder shall submit the Bill of Quantities (BoQ) in both Excel format (as per the prescribed template) and PDF format (duly signed and stamped) as part of the financial bid.
- ii. The contents of the Excel and PDF versions must be identical. In case of any discrepancy, the rates quoted in the Excel BoQ shall be considered final for evaluation.

## d) Technical & Financial Evaluation Methodology

The evaluation of the tenders shall be done on the ratio of 70:30 i.e. 70% weightage to Technical (Quality parameters) and 30% weightage to Cost. During the technical evaluation stage, each bidder shall be assigned marks out of a total 100 marks; as per parameter given below

	Category	Score
<b>A</b>	<b>Technical (70% weightage)</b>	
<b>1</b>	<b>Company Capabilities</b>	<b>(20)</b>
1.1	Number of employees	3
1.2	Rigour of the programs (summarize salient features such as conduction of online/offline exams, involvement of industry experts, etc.)	5
1.3	Learning Management System (LMS) Capabilities (summarize salient features related to the items mentioned in the Scope of Work)	5
1.4	Data Hosting Capabilities (summarize salient features)	4
1.5	Annual Sales Revenue (India) in the fiscal year 2024-25	3
<b>2</b>	<b>Program Management Capabilities</b>	<b>(20)</b>
2.1	Number of degree programs and certification programs successfully concluded in last 03 financial years with IITs/IIMs/IIITs/NITs	3
2.2	Number of enrolments in last 03 financial years	5
2.3	Number of graduates in last 03 financial years with degree at least 2 years	5
2.4	Number of graduates in last 03 financial years with a certificate of at least 1 year	4
2.5	Average completion rate (% of enrolled participants completing the program in last 03 financial years)	3
<b>3</b>	<b>Service Experience</b>	<b>(20)</b>
3.1	Years of experience in providing services related to Executive Education / Online Degree / Professional Degree programs	10
3.2	Years of Association with IITs/IIMs/IIITs/ NITs in relation to Executive Education / Online Degree / Professional Degree programs	10
<b>4</b>	<b>Presentation</b>	<b>(40)</b>
	<b>Total (for Technical)</b>	<b>100</b>
<b>B</b>	<b>Commercial (30% weightage)</b>	

To qualify for financial bid opening, a bidder must score a minimum of 50 (50%) out of 100 marks.

**Calculation of Technical Score:** The total marks secured in the technical evaluation will be multiplied by 0.7 to arrive at the Technical score. For example, if a bidder has scored 60 out of 100 marks, the technical score of the Bidder for evaluation purposes shall be calculated as  $0.7 \times 60 = 42$ .

**Calculation of Financial Score:**

The financial proposal shall consist of the percentage share of gross program revenue offered to IIT Dharwad. The bidder offering the highest share to the Institute shall receive a financial score of 100 marks. The Financial scores of other bidders shall be calculated using the following formula:

$$F_i = (S_i/S_{max}) \times 100$$

where:

- $S_i$  = share offered to IIT Dharwad by bidder  $i$  "
- $S_{max}$  = highest share offered among all bidders

The final selection shall be based on QCBS with:

- Technical weightage: 70%
- Financial weightage: 30%

Calculation of Total score = Technical Score ( $T_i \times 0.70$ ) + Financial Score ( $F_i \times 0.30$ )

The bidder obtaining the highest combined score shall be declared the successful bidder.

**Example Calculation**

Bidder	Technical Score (T)	Share to IITDH (%)	Financial Score(F)	Combined Score
A	45	55%	$(55/60) \times 100 = 91.67$	$(45 \times 0.7) + (91.67 \times 0.3) = 59.00$
B	40	60%	$(60/60) \times 100 = 100$	$(40 \times 0.7) + (100 \times 0.3) = 58.00$
C	50	50%	$(50/60) \times 100 = 83.33$	$(50 \times 0.7) + (83.33 \times 0.3) = 59.99$

Bidder C wins due to the highest combined QCBS score.

**The bidder with the highest total score shall be considered for award of the contract.**

**In Case of Tie:** If two or more Bidders score equal marks, then the Bidder will be selected on the following basis:

- a) Bidders offering the maximum share will be awarded the contract.
- b) In case of equal marks and equal share offered, then the bidder having maximum experience will be awarded the contract.

**Note: All calculations will be based on the minimum fees of ₹3,00,000 per student & 50 enrollment.**

## SECTION 4 – SPECIAL TERMS & CONDITIONS OF CONTRACT

### 1. General Terms & Conditions

- a) The selected Service Provider shall maintain full confidentiality of all the courses referred to it and shall not disclose any data/information to any unauthorized person or agency.
- b) The tender document should be submitted strictly as per the prescribed format in the tender document. All supporting and supplementary documents should be duly marked with the company name and signed by the authorized signatory.
- c) Once the initial qualification process is completed, empanelled Service Providers will execute a contract/agreement with IIT Dharwad containing the pertinent terms and conditions.
- d) The selected Service Provider must ensure that all the activities being carried out by them are carried out in a transparent, legal and ethical manner, adhering to the best industry practices. It is necessary for the Service Provider to conduct its processes without any adverse impact on the brand IIT Dharwad and its programmes and activities. Further, all external communication (brochure, admission letter, logo usage, website content, and programme related promotional materials) will be reviewed by an IIT Dharwad team and approved before making these public.
- e) Any inaccuracy in any response or representation given by the bidding Service Provider to IIT Dharwad, or failure to substantiate any response as required by IIT Dharwad will result in failure to qualify.
- f) Any Service Provider, before or after empanelment, providing false information or inaccurate or forged documents will not be considered for this or any other work at the Institute and will be banned/debarred/blacklisted as per extant procedures of IIT Dharwad. If such information comes to light during or after successful qualification and/or selection, IIT Dharwad reserves the right to remove the Service Provider and also to take action for blacklisting/debarment/banning and security deposit forfeited.
- g) The penalty for unsatisfactory service delivery by a selected Service Provider will be fixed by IIT Dharwad in accordance with the terms and conditions set out in the agreement to be executed.
- h) It will be the responsibility of the Service Provider to submit/update IIT Dharwad with relevant documents and also to keep IIT Dharwad informed of any matter that may affect the Service Provider's continued qualification and ability to perform the work.
- i) The bidding Service Provider should be open to the reference/feedback check from the organisations they have served or are serving for the similar service.
- j) This tender for selection shall remain open till **18<sup>th</sup> March, 2026 (5:00 PM)**. Any applications received thereafter shall not be entertained.

**2. Intellectual Property:** All the learning content (lecture slides, lecture videos – including post production, documents, example problems, lab sessions, solutions and any other programme related content) created/initiated and offered by the IIT Dharwad faculty would solely remain the intellectual property of IIT Dharwad and the programme coordinator(s) as per the approved IPR policy of the Institute. Any software platform/tool created specifically for the particular programme will be the intellectual property of the Institute. All academic contents of the programme will abide by the copyright regulations and academic proprietary

**3. Personal Data Privacy** IIT Dharwad and the selected Service Provider shall ensure that the personal information collected or received by them pertaining to these courses shall be collected, stored and processed in strict compliance with all applicable laws pertaining to privacy and data protection and in compliance with the privacy policies communicated between the two parties.

#### **4. Confidentiality and Non-Disclosure**

The Service Provider shall treat as strictly confidential all information, data, documents, course materials, financial details, participant records, and any other materials received from or related to IIT Dharwad, and shall not disclose, publish, or share the same with any third party without prior written consent of IIT Dharwad, except as required under applicable law. Such information shall be used solely for the purpose of fulfilling obligations under this Agreement, and the Service Provider shall ensure that its employees, agents, and representatives are bound by similar confidentiality obligations. This confidentiality obligation shall remain in force during the term of the Agreement and for a period of three (3) years after its expiry or termination, and any breach shall be treated as a material breach of the Agreement.

#### **5. Fees of Executive MTech. Programs and Charges of the Service Provider:**

- a) The fees of Executive MTech. Programs shall be at least ₹3 lakhs per year and shall be reviewed periodically.
- b) The Service Provider shall quote, in the Financial Bid, IIT Dharwad's revenue share, which shall be not less than 50% of the total revenue generated from the Executive M.Tech. programme.

#### **6. Duration of Contract:**

- a) The contract shall be valid for a period of 3 years from the date of issuing. The performance of a Service Provider will be reviewed annually by the Institute and also at the end of the first year for continuation in the second year and so on. The contract beyond 3 years may be renewed based on the performance of the service provider.
- b) The Service Providers selected for empanelment through the above process will enter into a contract with IIT Dharwad, detailing the terms and conditions of their association for providing MTech-related services to IIT Dharwad.
- c) The bidder shall accept all terms and conditions mentioned in the tender.

#### **7. Payment Terms**

- a) The Service Provider shall be solely responsible for the end-to-end financial management of the course, including the collection of all fees from participants, maintenance of accounts, the reconciliation of statements, and the processing of any applicable refunds.
- b) After completion of reconciliation and finalization of the course accounts, the Service Provider shall calculate the share payable to IIT Dharwad as per the agreed revenue-sharing terms and transfer the same to IIT Dharwad.
- c) The Service Provider shall submit a statement of accounts along with supporting details to IIT Dharwad at the time of remittance of the Institute's share.
- d) Tax Deduction at Source (TDS) or any other statutory deductions, if applicable, shall be made in accordance with the prevailing laws and regulations of the Government of India.

- e) Transfer of IIT Dharwad's share shall be made by the Service Provider through NEFT/RTGS or any other electronic fund transfer mode to the bank account specified by IIT Dharwad.

## 8. Termination

- a) IIT Dharwad reserves the right to terminate the empanelment without assigning any reason by giving a notice of 3 (three) months.
- b) IIT Dharwad reserves the right to terminate the empanelment at any time, by written notice of default sent to the bidder, in case the work performance is not satisfactory, or in case there is any violation of the terms and conditions of the agreement/tender. The decision of IIT Dharwad in this regard would be final and binding on the firm. The firm is not eligible for any compensation or claim in the event of such cancellation.
- c) IIT Dharwad may also terminate the empanelment in the event of any proven fraud or wilful negligence on part of the bidder during the tenure of the empanelment or in the event of any disrepute is brought to the project on the part of any act/omission by the bidder or its officials during any stage of the delivery/performance of the services.
- d) In case of termination, mutual consent/agreement has to be arrived at for protecting and respecting the obligations of either of the parties under ongoing studies of students.
- e) In the event of termination of the appointment for any reason, the Service Provider shall continue to provide the services during the notice period and, if required by IIT Dharwad, until a new service provider is appointed, on the same terms and conditions. The Service Provider shall ensure smooth transition and shall hand over all relevant documents, records, data, and materials pertaining to the program to IIT Dharwad or the newly appointed service provider, as directed, without any additional cost.

## 9. Earnest Money Deposit (EMD) & Security Deposit

- a) The Service Provider shall submit an Earnest Money Deposit (EMD) of **₹3,00,000/- (Rupees Three Lakh only)** in the prescribed form along with the bid, failing which the bid shall be rejected, with exemptions applicable to eligible MSEs/Start-ups as per Government of India rules.
- b) Security Deposit/ Performance security is mandatory.
- c) The Security Deposit to be furnished in the form of Demand Draft/Cheque for an amount of **₹7,50,000 (Seven Lakh Fifty Thousand)**.
- d) The Security Deposit should be established in favour of "The Registrar, IIT Dharwad" payable at Dharwad.
- e) Security Deposit shall be for the due and faithful performance of the tender and shall remain binding, notwithstanding such variations, alterations for extensions of time as may be made, given, conceded or agreed to between the successful bidder and the IIT Dharwad under the terms & conditions of acceptance of the tender.
- f) The successful bidder is entirely responsible for due performance of the tender in letter and spirit and all other documents referred to in the acceptance of tender.
- g) If the selected bidder fails to submit the Security Deposit, then Award of Contract will be cancelled and EMD terms will be enforced.

- h) No interest shall be payable by IIT Dharwad to the bidder on Security Deposit.
- i) If successful bidder fails to perform tender terms and conditions then the Security Deposit will be forfeited and the bidder will be debarred from participation in any tender notified by IIT Dharwad for a period of two (2) years.

## **10. Transfer and Subletting**

The bidder shall not sublet, transfer, assign or otherwise part with the acceptance of the tender or any part thereof, either directly or indirectly, without the prior written permission of IIT Dharwad.

## **11. Validity of Offer**

- a) The Bid shall remain valid for a period of **120 days** from the date of issue of this document, and the conditional bid shall be outrightly rejected.
- b) The bidders shall not revise the proposals unless such directions are given in a corrigendum (if any).

## **12. Indemnity**

The selected bidder must/will indemnify IIT Dharwad and its stakeholders against all third-party claims of intellectual property rights infringement including infringement of patent, trademark, copyright or industrial design rights arising from the use of the services, designs, codes, chips etc. and related services or any part thereof. IIT Dharwad and its stakeholders stand indemnified from any claims that the hired manpower / bidder vendor's manpower may opt to have towards the discharge of their duties in the fulfillment of the contract or the provision of services therein.

## **13. Force Majeure**

- a) If at any time, during the continuance of the contract, the performance in whole or in part by either party of any obligation under the contract is prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, pandemics, quarantine restrictions, strikes, lockouts, acts of God (hereinafter referred to as "events") neither party shall, by reason of such event, be entitled to terminate the contract, nor shall either party have any claim for damages against the other in respect of such non-performance or delay, provided the performance and/or delivery is resumed as soon as practicable after such event has come to an end or ceased to exist.
- b) The decision of IIT Dharwad as to whether the performance or delivery has so resumed or not, shall be final and conclusive, provided further, that if the performance in whole or in part or any obligation under the contract is prevented or delayed by reason of any such event for a period exceeding thirty (30) days, IIT Dharwad may at its option, terminate the contract without any obligation to compensate or performance on its part.

## **14. Jurisdiction**

- a) The laws of India shall govern this tender.
- b) In the event of any dispute over this empanelment, the decision of IIT Dharwad shall be final and

binding.

- c) This tender is subject to the exclusive jurisdiction of the Courts at Dharwad.

### **15. General Provisions and Institute's Rights**

- a) This tender is not an offer and is issued with no commitment. IITDH reserves the right to withdraw and change or vary any part thereof at any stage if IITDH determines that such action is in the best interest of the Institute.
- b) The decision of the Director of IIT Dharwad shall be final in respect of any dispute arising out of this tender or on the question of interpretation, application etc., of any clause or provision of this tender.
- c) Non-compliance of any terms and conditions enumerated in the tender will be treated as breach of the Agreement.

### **16. Execution of Agreement**

Upon award of the contract, the successful bidder (Service Provider) shall enter into a formal agreement with IIT Dharwad incorporating all terms and conditions of the tender and any mutually agreed provisions. The agreement shall be executed within 15 days from the date of issuance of the Letter of Award (LoA) or Work Order. Failure of the successful bidder to execute the agreement within the stipulated time may result in cancellation of the award and forfeiture of the bid security, if applicable.

## **SECTION 6: INSTRUCTIONS TO BIDDERS:**

### **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

As per the directives of the Department of Expenditure, this tender document has been published on the Central Public Procurement Portal [URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant only to assist the bidders in registering on the CPP Portal, preparing their bids in accordance with the requirements, and submitting their bids online on the CPP Portal. More information for submission of online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

#### **1. Registration:**

- 1.1** Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". **Enrolment on the CPP Portal is free of charge.**
- 1.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify / TCS / n-Code / e-Mudra etc.), with their profile.
- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 1.6 Bidder has to logon to the site through secured log-in user ID &password and the password of the DSC /e-Token.

#### **2. Searching for Tender Documents:**

- 2.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2.2 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved  
to the respective "My Tender" folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.
- 2.3 The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification/help from the Helpdesk.

### **3. Preparation of Bids:**

- 3.1 Bidder should take into account that any corrigendum published, if any, in respect of the tender document before submitting their bids.
- 3.2 Bidder, in advance, should be ready for the bid documents to be submitted as indicated in the tender document/schedule in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 3.3 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **4. Submission of Bids:**

- 4.1 Bidder should logon to the site well in advance for bid submission so that he/she upload the bid in time, i.e., on or before the bid submission date. Bidder will be responsible for any delay due to other issues.
- 4.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4.3 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Once the details have been completed, the bidder should submit it online. If the format of financial bid is found to be modified by the bidder, the bid will be rejected.
- 4.4 The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referring the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 4.5 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128bit encryption technology. Data storage encryption for sensitive fields is done.

- 4.6 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 4.7 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date& time of submission of the bid with all other relevant details.
- 4.8 Kindly submit scanned PDF of all relevant documents.

## **5. Assistance to Bidders:**

- 5.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 5.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact numbers for the helpdesk are 0120-4200462, 0120-4001002, 0120-4001005 and 0120- 6277787.

## **6. General Instructions to the Bidders:**

- 6.1 The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app.in>. In the Technical Bids, the bidders are required to upload all the documents in **.pdf** format only
- 6.2 Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company' name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app> . Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site under the link "Information about DSC".
- 6.3 Bidders are advised to follow the instructions provided in the Instructions to the Bidder for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement [t https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app).
- 6.4 Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app> and [www.iitdh.ac.in](http://www.iitdh.ac.in) **shall not tamper/modify the tender form including downloaded price bid template in any manner**. If the same is found to be tempered/ modified in any manner, tender will be completely rejected.

## COMMERCIAL BID

**Ref. No.: IITDH/MMD/MTECH\_SP/2025-26/01**

Prospective Service Providers will have to participate in the competitive bidding. The minimum IIT Dharwad revenue share is 50%. Service Providers can quote a higher revenue share for IIT Dharwad.

Sr. No.	Course	Minimum "IITDH Revenue Share"	Quoted "Revenue share of IITDH."	In Words
1.	MTECH EXECUTIVE PROGRAM	50%		

Signature (With date) and Seal of Bidder/Tenderer

**ANNEXURE B****BIDDER'S INFORMATION**

(On Company / firm's Letterhead)

Details of the Bidder:		
1	Name of the bidder	
2	Registered Office/ Address of the bidder	
3	Details of the Incorporation/Establishment License of the Company	Date:
		Registration No.:
5	Valid GST Registration No.	
6	Permanent Account No. (PAN)	
7	Name & Designation of the Contact person to whom all references shall be made regarding this tender	
8	Address for Communication	
9	Telephone No. (with STD Code)	
10	Email Address of the contact person	
11	Fax No. (with STD Code)	

Yours faithfully,

(Signature of the bidder) Printed Name

Designation

Seal

Date:

Business Address:

Encl: As above

**BLACKLISTING/NON-BLACKLISTING DECLARATION FROM TAKING PART IN GOVT./ PSU/ CAB TENDER**

(On the letterhead of the firm)

I/We proprietor/ Partner(s)/ Director(s) of M/s.....hereby declare that the Firm/ Company namely M/s..... has not been blacklisted or debarred or declared non-performer, No Police Case or Vigilance enquiry pending or ever been punished by any Hon'ble Court as on the date of the submission in the past by IIT Dharwad or any other Govt. Organization/ PSU/ Central Autonomous Body from taking part in Govt. /PSU/ Central Autonomous Body tenders.

OR

I/We proprietor/ Partner(s)/ Director(s) of M/s..... hereby declare that the Firm/ Company namely M/s... was blacklisted or debarred or declared non-performer / no Police Case or Vigilance enquiry pending or ever been punished by any Hon'ble Court as on the date of the submission by IIT Dharwad or any other Govt. Department/ PSU/ Central Autonomous Body from taking part in Govt. tenders for a period of        years w.e.f. The period is over on        and now the firm/company is entitled to take part in Govt. tenders. In case the above information found false, I/We are fully aware that the tender/contract will be rejected/cancelled by IIT Dharwad, and EMD shall be forfeited. In addition to the above, IIT Dharwad, will not be responsible to pay the bills for any completed/ partially completed work.

In the event of the firm getting blacklisted / debarred / declared non-performer in any organization from the date of filling the tender till the award of contract, the facts will be disclosed, failing which the tender/ letter of award is liable to be cancelled without assigning any reason. After award of the work to the agency if it has been found that the agency has furnished wrong declaration in this affidavit, IIT Dharwad may terminate the contract with immediate effect without assigning any reason. It is also certified that the firm has not been involved in any corrupt and fraudulent activities and has not been declared bankrupt.

Signature.....

Name..... Capacity

in which assigned..... Name and Address

of the Firm.....

Date:

Signature of Bidder with Seal

PROFORMA FOR ANNUAL TURNOVER

**(TO BE ISSUED BY A CHARTERED ACCOUNTANT)**

This is to certify that M/s. \_\_\_\_\_ having Annual turnover (in lakh) for the following Financial Year.

<b>Turnover</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>
<b>Total Turnover Of the firm</b>			

Seal and Signature of the Chartered

Signature (With date) and Seal of Bidder/Tenderer

DECLARATION

**TENDER ACCEPTANCE LETTER**

I..... Son/ Daughter/ Wife of  
Shri.....Director/ Partner/ Proprietor/ Authorized Signatory  
of the Company/ Firm/ Agency.....is competent to sign this  
declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and undertake  
to abide by them.

The information/ documents furnished for this tender are true and authentic are to the best of  
my knowledge and belief.

I/ We, am/ are aware of the fact that furnishing of any false information/ fabricated  
documents would lead to rejection of my/our tender at any stage besides any liabilities towards  
prosecution under the appropriate law.

Date:

Signature of Authorized person

Place:

Full Name:

Seal

**FORMAT OF BANK GURANTEE FOR SECURITY DEPOSIT**

**(For an amount of Rs.7,50,000/- (Rupees Seven Lakh Fifty Thousand only)(ON NON-JUDICIAL PAPER OF APPROPRIATE VALUE)**

To,  
The Registrar IIT  
Dharwad,  
Chikkamalligawad  
Karnataka 580011

Name of Work : "Tender for Setting up and operating a Pharmacy / Chemist Shop" in the premises of Institute Health Care Centre for supply of Medicines / Surgical Consumables etc. "

Dear Sirs,

M/s ..... have taken tender for the work of .....  
for Institute Health Care Centre, IIT Dharwad, Dharwad.

The tender conditions of contract provide that the Agency shall pay a sum of ₹ (Rupees.....) as initial/full security Deposit in the form there in mentioned. The form of payment of security deposit includes guarantee executed by Nationalized Schedule 'A' Bank, undertaking full responsibility to indemnify IIT Dharwad in case of default.

The said .....has approached us and at their request and in consideration of the premises we having our office at have agreed to give such guarantee as hereinafter mentioned.

1. We hereby undertake and agree with you that if default shall be made by M/s in performing any of the terms and condition of the tender or in payment of any money payable to IIT Dharwad, we shall on demand pay to you in such manner as you direct the said amount of Rupees .....only or such portion thereof not exceeding the said sum as you from time to time require.
2. You will have the full liberty without reference to us and without affecting this guarantee postpone for any time or from time to time the exercise of any of the powers and rights conferred on you under the contract with the said and to enforce or to forebear from endorsing any powers or rights or by reason of time being given to said which under law relating to the sureties would but for provision have the effect of releasing us.
3. Your right to recover the said sum of Rs. .... (Rupees .....) from us in manner aforesaid will not be affected or suspended by reason of the fact that any dispute or disputes have been raised by the said M/s and /or that any dispute or disputes are pending before any officer, tribunal or court.

4. The guarantee herein contained shall not be determined or affected by the liquidation or winding up dissolution or changes of constitution or insolvency of the said, but shall in all respects and for all purposes be binding and operative until payment of all money due to you in respect of such liabilities is paid.
5. Our liability under this guarantee is restricted to (₹ ..... ). Our guarantee shall remain in force until .....unless a suit or action to enforce a claim under Guarantee is filled against us within six months from ..... (Which is date of expiry of guarantee) all your rights under the said guarantee shall be forfeited and we shall be relived and discharged from all liabilities thereunder.
6. We have power to issue this guarantee in your favour under Memorandum and Articles of Association and the undersigned has full power to do under the power of Attorney dated ..... granted to him by the Bank.

Yours faithfully,

\_\_\_\_\_  
By its Constituted Attorney Signature of a person duly Authorized to sign on behalf Of the Bank. Bank

## COMPLIANCE SHEET

S.No	Particular	Complied (Yes/NO)	Page No.
1	Copy of Registration Certificate		
2	Bidder shall submit a copy of PAN card under the Income Tax Act		
3	Copy of GST Registration Certificate.		
4	Audited annual turnover duly certified by Chartered Accountant along with profit and loss account and income and expenditure statement of the firm for the last three consecutive financial years (i.e. 2022-23, 2023-24 & 24-25).		
5	Bidder's techno-commercial offer and all other details as per requirement of tender document.		
6	Earnest Money Deposit or valid EMD exemption certificate		
7	Experience Certificates		
8	Blacklisting declaration		
9	Tender Acceptance letter		



**Tender Inviting Authority: Registrar, IIT Dharwad**

**Name of Work:** E-Tender for Selection of a Service Provider for Executive MTech Programs in Areas such as Data Science & AI and Smart Vehicles at IIT Dharwad.

**Contract No:** IITDH/MMD/MTECH\_SP/2025-26/01

<b>Name of the Bidder/ Bidding Firm / Company :</b>				
<b>PRICE SCHEDULE</b>				
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )				
<b>NUMBER #</b>	<b>TEXT #</b>	<b>NUMBER #</b>	<b>NUMBER #</b>	<b>TEXT #</b>
<b>Sl. No.</b>	<b>Item Description</b>	<b>Discount Offered in Percentage</b>	<b>Discount Offered in Percentage</b>	<b>TOTAL Discount Offered In Words</b>
<b>1</b>	<b>2</b>	<b>13</b>	<b>54</b>	<b>55</b>
1	<b>Service Provider for Executive MTECH program</b>			
1.01	Share of Revenue to IIT DHARWAD.		<b>0.00</b>	Percentage Zero Only
<b>Total in Figures</b>			<b>0.00</b>	Percentage Zero Only
<b>Quoted Rate in Words</b>		<b>Percentage Zero Only</b>		

\*For representation purpose only.